

BOOKS OF ORIGINAL ENTRY

Matching Activity

Instructions: Match each term in the left column with the correct definition in the right column by placing the number of the definition next to the term in the left column.

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| _____ Books of original entry | 1. Book of original entry for all items other than those for cash or goods. |
| _____ Sales Journal | 2. Another name for general ledger. |
| _____ Purchases Journal | 3. All accounts other than debtors and creditors. |
| _____ Returns Inwards Journal | 4. Accounts in which property of all kinds is recorded. |
| _____ Cash Book | 5. Accounts in which expenses, revenue and capital are recorded. |
| _____ General Journal | 6. All accounts other than those for customers and suppliers. |
| _____ Sales Ledger | 7. Book of original entry for credit sales. |
| _____ Purchases Ledger | 8. Book of original entry for credit purchases. |
| _____ General Ledger | 9. Ledger for capital and drawings accounts. |
| _____ Personal Accounts | 10. A ledger for customers' personal accounts. |
| _____ Impersonal Accounts | 11. Book of original entry for cash and bank receipts and payments. |
| _____ Real Accounts | 12. Books where the first entry of a transaction is made. |
| _____ Nominal Accounts | 13. Book of original entry for goods returned to suppliers. |
| _____ Nominal Ledger | 14. A ledger for suppliers' personal accounts. |
| _____ Private Ledger | 15. Book of original entry for goods returned by customers. |
| _____ Returns Outwards Journal | 16. Accounts for both debtors and creditors. |