

3 Put the words in order to make questions.

1 doing / are / What / weekend / next / you / ?



2 get / time / he / What / up / does / ?



3 working / you / enjoy / here / Do / ?



4 your / Does / a / shop / own / brother / ?



5 she / meeting / Penny / later / Is / ?



4 Match the answers a–e to the questions in Exercise 3.

a No, she isn't.

b No, he doesn't.

c I'm playing tennis with Jo.

d At eight.

e Yes, I do.

VOCABULARY

5 Choose the correct word to complete each sentence.

1 Peter _____ his own company.

a runs **b** works **c** makes

2 I work _____ a bank in the city centre.

a on **b** to **c** in

3 Are you working _____ any interesting projects at the moment?

a by **b** in **c** on

4 Fiona is _____ work experience in an office. She isn't getting paid.

a working **b** doing **c** making

5 My sister is a _____ who works nights at the hospital.

a nurse **b** pilot **c** soldier

6 Currently, Frank is doing _____ in electronics.

a a course **b** a company **c** a studio

6 Match each verb (1–10) to a noun in the box that it collocates with. You can use the words more than once.

a job	a meeting	staff	an interview
a project	a contract		

1 launch _____

6 arrange _____

2 sign _____

7 lose _____

3 employ _____

8 train _____

4 apply for _____

9 work on _____

5 agree _____

10 attend _____

7. Choose the correct option.

1 We're currently *advising / negotiating* teachers on how to improve classroom behaviour.

2 I'm *organising / installing* a conference for all the company's sales staff.

3 My company is *attending / negotiating* a deal with an American multinational.

4 They are *doing / making* a lot of research into this new technology.

5 The workmen are currently *giving / installing* a new bathroom in the company offices.

6 I'm *working / doing* on a new project at the moment. It's really interesting.

7 I'm *attending / teaching* the students how to write in Arabic.

8 Henry often *gives / teaches* talks on local history.