

Writing Ex. - Letter of Complaint

You should spend about **20** minutes on this task.

Two weeks ago you bought a radio from a local branch of a well-known chain shop. It did not work properly. The shop took it back and said they would repair it. You have waited a week and still, it is not ready.

Write a letter to the shop to complain about it. In your letter,

- explain what has happened
- how you feel about it
- ask them to repair the radio soon or supply you with a new radio

Write at least 150 words.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.