

Name: _____

Date: _____

HOUSEKEEPING

Instruction: Drag the Room Status Term to its correct description.

AVAILABLE	OCCUPIED	STAY-OVER	ON-CHANGE	OUT-OF-ORDER
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ROOM STATUS	DESCRIPTION
	The hotel room is ready for occupancy.
	The hotel room is not available for occupancy.
	A guest is already occupying the room.
	The guest has already checked out but Housekeeping has not released that room for occupancy.
	The guest is not checking out of the hotel room on that present day.