

## Topic vocabulary: Work

see page 228 for definitions

|                       |                 |                               |                 |
|-----------------------|-----------------|-------------------------------|-----------------|
| civil service (n phr) | efficient (adj) | marketing (n)                 | recruit (v, n)  |
| client (n)            | executive (n)   | multinational (n, adj)        | redundant (adj) |
| colleague (n)         | fire (v)        | promotion (n)                 | sack (v)        |
| consultant (n)        | headhunt (v)    | prospects (n pl)              | strike (v, n)   |
| effective (adj)       | leave (n)       | public/private sector (n phr) | union (n)       |

## Phrasal verbs

|                        |   |                              |  |
|------------------------|---|------------------------------|--|
| <b>crop up</b>         | appear or happen suddenly or unexpectedly   | <b>press ahead/on (with)</b> | continue doing something in a determined way, despite difficulties, opposition or interruptions                                  |
| <b>dive in</b>         | start doing something in a very enthusiastic way  | <b>set out</b>               | start doing or working on something in order to achieve an aim   |
| <b>end up</b>          | be in a particular place or state after doing something or because of doing it  | <b>set out (n)</b>           | start doing or working on something in order to achieve an aim   |
| <b>kick off (with)</b> | begin (with)  | <b>snow under</b>            | if you are snowed under, you have too much of sth to deal with   |
| <b>knock off</b>       | stop working  | <b>take on</b>               | start to employ someone; accept some work or responsibility  |
| <b>knuckle down</b>    | start working hard, especially when you should have done this earlier   | <b>tide over</b>             | help someone to get to the end of a difficult period of time, especially by giving them money until they can get some more       |
| <b>lay off</b>         | end someone's employment, especially temporarily, because there is not enough work for them; stop doing or using something, especially for a short period of time | <b>while away</b>            | spend time in a relaxed way when you have nothing else to do   |
| <b>lie ahead</b>       | if something lies ahead, it is going to happen to you in the future   | <b>wind down</b>             | end or finish something gradually; gradually reduce work before stopping completely; relax after a period of excitement or worry |
| <b>make up</b>         | work at different times from usual because you have not worked enough at the normal times   |                              |  |

## Phrasal verbs

### F Choose the correct word.

- 1 I'm so ..... under with work at the moment – it's awful!  
A iced                      B rained                      C snowed                      D fogged
- 2 The company's announced it's ..... off over 1,000 workers.  
A leaving                      B laying                      C setting                      D giving
- 3 They're planning to ..... down their operation in Greece and concentrate on Eastern Europe.  
A wind                      B tie                      C roll                      D stretch
- 4 I'm not sure if I'm doing it right, but I'll try to ..... ahead with it anyway.  
A drive                      B bang                      C touch                      D press
- 5 Something's ..... up, so I'm afraid I won't be able to make it this afternoon.  
A shown                      B pulled                      C cropped                      D cut
- 6 Could you lend me some money to ..... me over to the end of the month?  
A hand                      B tide                      C get                      D make
- 7 I didn't ..... out to be a millionaire – I just wanted to run a successful business.  
A set                      B go                      C begin                      D watch
- 8 Mona's going to leave early this afternoon but she says she'll ..... up the hours tomorrow.  
A find                      B make                      C catch                      D bring

### G Write a phrasal verb from the box in the correct form in each gap.

dive in • end up • kick off • knock off • knuckle down • lie ahead • take on • while away

- 1 If the business does well, I'll hopefully be able to ..... a part-time assistant in the spring.
- 2 We ..... having to scrap the whole advertising campaign and start again.
- 3 Let's ..... this session by introducing ourselves, shall we?
- 4 Josh can ..... a whole day playing online computer games with his mates.
- 5 No teenager really knows what ..... for them career-wise in the future.
- 6 That's enough TV! It's time to ..... and get on with your homework now.
- 7 I usually ..... work at about half five so I'm home by six thirty most nights.
- 8 As soon as the food was brought out, everyone ..... and helped themselves.

### H Phrasal verbs with away, such as while away, are often connected to the idea of an action continuing for a long time. Which of these phrasal verbs with away are also connected to this idea?

- 1 Mary was **beaver**ing away at her desk when I last popped in to see her.
- 2 Let's **break** away from the main crowd and go over there for a while.
- 3 You can't **explain** it away as a simple mistake. You did it on purpose!
- 4 I think I'll **give** these old clothes away. Do you know any charity shops around here?
- 5 My fingers are tired! I've **been hammer**ing away at this keyboard for hours.
- 6 I'm sorry to tell you that your great-grandfather **passed** away during the night.
- 7 Keep **plod**ding away and you'll finish your novel eventually.
- 8 Can we have a break? We've **been slaving** away all morning.
- 9 We can hear Carol **typing** away at her keyboard from the living room.
- 10 Don't disturb your father. He's **working** away on some designs at the moment.