From: Mary Richardson

To: Torrence Jones

Cc:

Subject: Job Opening

Mr. Jones,

I am emailing to bring to your attention the opening of our department that is advertised on our website. I would like to recommend that you __(1)__ applying, since the work that you have already done for our company on a freelance basis makes you highly __(2)__ for the position because of your experience.

The job offers flexible working hours, as __(3)__ comprehensive health benefits. If you have any questions or would like more information please feel free to contact me by email, or, at 247 775 5674.

Regards,

Mary Richardson, Personnel

1. __(1)__

- A. withhold
- B. retract
- C. comprehend
- D. consider

2. __(2)__

- A. talented
- B. inclined
- C. invited
- D. qualified

3. __(3)__

- A. such
- B. some
- C. well as
- D. plenty

LIVEWORKSHEETS

JOB VACANCY

Online Marketing Technician

I am on the hunt for another team member.

This person will be __(1)__ in our Auckland, NZ office, will manage a range of email marketing and will lead generation campaigns for our growing list of clients.

You will need to be proficient in HTML, have a fondness for detail and like working on a variety of projects.

This role will suite __(2)__ that have a few years work experience in web development with some client-facing involvement and can show an ability and desire to uncover all there is to know about online marketing.

If you are interested in knowing more, then it is probably best to use the sales __(3)__ form to kick things off.

150. __(1)__

- A. replaced
- B. based
- C. homed
- D. found

151. __(2)__

- A. who
- B. those
- C. them
- D. whoever

152. __(3)__

- A. enquiring
- B. enquire
- C. enquiry
- D. enquirer

LIVEWORKSHEETS