

READING & WRITING

1 Complete the email from Pia to her friend Ian. Use the words in the box.

Actually Anyway Apart apparently doing forward
Good **great** happy heard let news sorry touch



Compose

Inbox

Drafts

Sent

Spam

Trash

To: ian@mail.com

Cc:

Subject:

From: pia@mail.com

Hi Ian,
Thanks for your email. It was (1) **great** to hear from you. I'm (2) _____
I haven't replied sooner, but work's been really stressful. More about that in a minute. But first, I was
really (3) _____ to hear about your promotion. You deserve it – you've worked so hard.
(4) _____ job! I wish you were still living in Berlin, so we could go out and celebrate.
Anyway, back to my stressful job! (5) _____, it's much better now that there has been
some restructuring within the company.
The good (6) _____ is that we've got a new boss, and he's quite dynamic. He's already
made a few changes, and the best thing is that he wants me to travel more, so I'll be able to see all my
friends back home more often.
Talking of friends, have you (7) _____ about Anna and Giorgio? They've split up! I have
no idea why, but (8) _____, Giorgio's gone back to Italy and Anna's refusing to talk to
anybody about it. Please (9) _____ me know if you hear any more about it.
(10) _____ from that, everything's fine here in Berlin. It's getting pretty hot, and I'm
looking (11) _____ to going on vacation in August. What are your vacation plans?
(12) _____, I'd better get back to work now, but be in (13) _____ soon
and tell me how you're (14) _____.

Lots of love,
Pia

2 Read the email again and answer the questions.

a Who lives in Berlin?

b Who used to live in Berlin?

c Who got promoted at work?

d Who's got a new boss?

e Who's split up?

f Who's gone back to Italy?