Translate into Spanish

Recepcionist: Good morning Sir, **How can I help you?**

Mr. Smith: Good morning, I have an appointment with the sales director, Mr González, at 10.30.

Recepcionist: Of course, **may I have you name please?**

Mr Smith: Yes, I am Mr Smith from ADH

Recepcionist: Ok, wait a moment please, Mr. Smith. I will check if Mr Gonzalez is at the office at this moment. **Would you like to take a seat there?**

Mr Smith: Thank you. Recepcionist: You are welcome

...

Recepcionist: Mr Smith, Mr Gonzalez in waiting for you at his office. It is on the second floor.

You can take the lift and ask the secretary on the entrance.

Mr Smith Of course, thank you very much

LIVEWORKSHEETS