

## UNIT 7 page 93 PART 2 WRITING - REPORT: MAKING SUGGESTIONS

You can often show the **reason** for your **suggestion** by describing the **result**. Match these suggestions about what to print in a new college magazine with their results.

SUGGESTION	
Suggestions (cadangan)	
1	games and puzzles
2	poems and short stories
3	a 'problem' page
4	interviews with successful former students
5	photographs of sports competition winners
6	news and information about the college
7	readers' letters

REASONS	
Results (akibat)	
a	be interesting and would give students good role models
b	inspire creativity
c	be fun and enjoyable
d	give students a chance to give their point of view
e	make students feel proud of the college
f	be helpful, especially for new students
g	help students who have similar worries

Suggestions can be given using:

1. Active voice
2. Passive voice
3. a Gerund

**How do you form a gerund?** Look at the two ways of making **recommendations** about a college magazine.



(refer Section 4. Report on the College Television Channel page 92)

Rewrite the recommendation using the **Gerund** structure. (refer example above)

I recommend that a good mixture of news, college information and entertainment programmes **be broadcast** on the college TV channel.

I recommend \_\_\_\_\_.

Rewrite the recommendation below to the **Passive & a Gerund**

Active: I think we **must focus on** careers advice and information.

**Passive** I recommend that \_\_\_\_\_.

**Gerund** I recommend \_\_\_\_\_.