LESSON 2 Developing Your Network

VOCABULARY networking

A Complete the sentences with words or phrases from the box.

contact	intern	job hunting	stay in touch
get to know	introduce yourself	make time for	

1 When you make friends with someone, you _____ him or her.
2 When you say hello to someone for the first time, you _____.
3 When you fit something into your schedule, you _____ it.
4 An _____ is someone who works for experience and usually isn't paid.
5 When you continue to communicate with an old friend, you _____ with him or her.
6 When you are looking for work, you are _____.
7 Someone you know in a profession is a _____.



B IN PAIRS Discuss the questions.

1 Do you find it easy to introduce yourself to people and get to know them?
2 How can contacts help when you are job hunting or looking for a position as an intern?
3 Is it important to make time for old friends and stay in touch with them?

LISTENING

A Read the statement and say if you agree or disagree.

It's not what you know that's important—it's who you know.

B 12.03 LISTENING SKILL—Listen for the main ideas Listen to part of a radio show and check (✓) the advice the speaker gives.

- ☐ speak to people in your office
- ☐ speak to members of your family
- ☐ speak to old school friends
- ☐ join online groups
- ☐ research companies online
- ☐ go to career fairs
- ☐ write to companies

C 12.03 Listen again and complete the sentences with the words or short phrases you hear.

1 You can learn a lot from _____ people in your office.
2 When you leave a job, it's a good idea to _____ with people.
3 Ask questions, _____, and post comments in online groups.
4 In online groups, you might be the first to hear about _____.
5 You could ask companies about working as _____.
6 In speed networking, you talk to each person for _____.



D THINKING SKILL—Understand Explain how career fairs are useful.

LIVEWORKSHEETS