

Name: _____

J07 EXTRA PRACTICE 5

1. MATCH THE WORDS TO THE PARTS OF THE CV

Curriculum Vitae

Aldo Peterson



Nationality Swiss and British
1 17 September, 1987
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2008–2009 MA in Events Management, London College of Catering and Hotel Management
2005–2008 BSc in Geography and Economics, London University

2011–present Assistant manager: Managed a medium-sized hotel, supervised staff, assisted the general manager in all areas of hotel activities
2009–2011 Hotel receptionist: Received international guests, collaborated as team member, translated hotel correspondence in French, German and English.
Summer 2010 Camp counsellor on summer camp in USA: Co-ordinated groups of teenagers and planned events.
6 Languages: English and German (bilingual), French (fluent)
Computing: Word, Excel, web design
7 Captain of local hockey team, most winter sports, theatre
8 Dr Miles Keeping, Dept of Hotel Management, 15 Gower Street, London
Alessandra Delfs, Mattenstrasse 7, Reinach, 4153, Switzerland

Address Date of birth Education Home telephone Interests
References Skills Work experience