

Read the blog about interviews and technology.

Choose the best answer (A, B, C or D) for each space.

For questions **25 – 32**, mark **A**, **B**, **C** or **D**.

Interviews and Technology: Happy Together?

If you are looking for a job, I have some advice for you about interviews and technology. For over 20 years, I (25) for the same company and I love my job. Over the years, I (26) many good interviews, but also a few disasters.

I remember one interview - the candidate (27) a good interview. But, once outside the interview room, the candidate (28) a friend and then complained about how boring the interviewers were! The candidate was extremely embarrassed when he (29) we could hear him, but it was too late.

Have you ever done video interviews? Recently, we have (30).....to do interviews this way to save time and money. But be careful! One candidate's interview ended early because the battery in his computer was too low. A simple mistake, but a big one!

I (31)this blog for more than an hour, but there is still more to say. For now, let me ask: (32).....learned something about interviews and technology? I hope so, and good luck!

- | | | | | | | | | |
|----|---|----------------|---|-------------------|---|------------------|---|----------|
| 25 | A | work | B | have been working | C | am working | D | worked |
| 26 | A | have seen | B | am seeing | C | have been seeing | D | seeing |
| 27 | A | has been doing | B | is doing | C | has done | D | did |
| 28 | A | has phoned | B | phoning | C | phoned | D | phone |
| 29 | A | is realising | B | has realised | C | didn't realise | D | realised |
| 30 | A | been trying | B | trying | C | try | D | to try |
| 31 | A | am writing | B | have been writing | C | write | D | writing |
| 32 | A | do you | B | you have | C | have you | D | did you |

Read the sentences about work and technology.

Choose the missing word **A**, **B**, **C** or **D** for each space.

9 Can you show me how to.....this new game on my computer?

- A** include **B** install **C** introduce **D** increase

10 What do I need to.....to turn the computer on?

- A** press **B** browse **C** send **D** upload

11 I've got a qualification in business studies but, without work....., I can't get a job.

- A** test **B** experience **C** try **D** practice

12 Do you prefer to work on your own or as part of a.....?

- A** band **B** side **C** set **D** team

13 I think most women want to have children and an interesting

- A** career **B** activity **C** office **D** work

14 I often.....photos to a website so my friends around the world can see them.

- A** browse **B** upload **C** press **D** delete

15 If you work online a lot, you should change yourquite often.

- A** password **B** sign **C** label **D** mark

16 Lots of people will that job, but I hope I get it!

- A** call back **B** try on **C** fill out **D** apply for

Read the descriptions of some words about work and technology. What is the word for each one? The first letter is already there. There is one space for each other letter in the word.

For questions 17 – 24, write the words.

- 17 Typing and driving are examples of these useful everyday abilities to include on your CV. **p** _____ skills
- 18 This is a program that lets you get information from the internet. **b** _____
- 19 This person works for another person or a company. **e** _____
- 20 This is what you know from your studies and experience. **k** _____
- 21 This means to copy a file or program from the internet to a computer or phone. **d** _____
- 22 This means to cut something from a document or a computer's memory. **d** _____
- 23 To open an app. on a computer, you click on one of these. **i** ____
- 24 During this meeting, some people ask you questions and decide whether to give you a job or not. **i** _____

Here are some sentences about work and technology.

For each question, complete the second sentence so that it means the same as the first.

Use no more than three words.

- 33 I started waiting for his email at 1:00 – it's still not here.

I **waiting for his email since 1:00.**

- 34 It was easy to learn to use my new computer last month.

Last month, I how to use my new computer – it was easy.

- 35 This time, I remembered to turn off my phone before my interview.

This time, I forget to turn off my phone before my interview.

- 36 Technology is very different now from when I was a child.

Technology changed a lot since I was a child.

- 37 I worked in the marketing department once for a few weeks – how about you?

Have in the marketing department? I did once for a few weeks.

- 38 Louise has gone to Paris – she took the 6 o'clock train last night.

Louise to Paris last night on the 6 o'clock train.

- 39 We first came to live in Rome a few years ago now.

We living in Rome for a few years now.

- 40 His bike needed fixing, and trying to fix it has made him dirty.

He looks dirty because he's to fix his bike

Listening

You will hear eight short sentences. For each one, choose the best reply.
You will hear each sentence twice.

- 1 A Me neither!
 B I know what you mean!
 C That's brilliant!

- 2 A That's great!
 B That's a pity!
 C That's a good idea!

- 3 A What size are you?
 B Why not?
 C How far is it?

- 4 A OK, me too.
 B OK, I'll give it a try.
 C OK, I'd love to.

- 5 A Do you think so?
 B Shall we catch a later train?
 C What about turning on your phone alarm?

- 6 A How awful!
 B You're welcome.
 C Why don't you try it?

- 7 A Have you tried looking online?
 B Is it an interesting and well-paid job?
 C It's your first job so, it's important.

- 8 A Which would you prefer to see?
 B How about improving your CV?
 C I think so, too.

Writing An Informal email.

Imagine you have some exciting news you've won a trip to your favourite country. Write an email to a friend explaining your good news. Use new vocabulary and phrases.

