

**LEMBAR KERJA PESERTA DIDIK (LKPD)
MATA PELAJARAN BAHASA INGGRIS
KELAS 12 SEMESTER SATU**

NAMA :
KELAS :

Video Pembelajaran

Perhatikan tayangan video tentang surat lamaran ini dengan seksama sebelum mengerjakan soal-soal berikut!



Attention to
Human Resources Departement
PT Foundation
Jl. Raya Bumi Sentosa No.5
Cibinong

Dear Sir or Madam,

Having known about a vacancy advertised on , September 3, 2018. I am interested in the position of Account Executive (AE).

I am a 26 years old , graduated from a reputable university, having skill in English, both written and and also operating computer. I am a hard worker, able to work individually and in .

I would gladly welcome an opportunity to have an with you at your convenience. I hope my skills can be one of your company's assets. I am looking forward to hearing from you in the future. Thank you for your consideration and attention.

Sincerely yours,

Kanyafa Hanundya Shafina