

Read the following extract

These days, many people have their own computer and telephone, so it is quite easy for them to do their job at home.

Discuss the advantages and disadvantages of working at home.

It is supposed that these days, many people have their own computer and telephone, so it is quite easy for them to do their job at home. In this essay, the writer will discuss

There are a lot of advantages of _____. The main _____ is that It _____ to _____ a lot of time. This is because people do not _____ to go to work. Besides, it is _____ that it is _____. The _____ is that people can both work and do _____.

On _____, people also _____ about its _____. The first _____ point is that people can sometimes _____ their coworkers. This is because they do not meet _____ face-to-face. _____ problem is that the work _____ are not very good. The _____ is that sometimes, it is noisy at home.

In short, there are both advantages and disadvantages of this _____. It is important to find effective ways to _____ the pros and _____ the cons.