

Name: _____

GRAMMAR: Gerunds and Infinitives

A In each of the sentences, two of the verbs are possible and one is incorrect. Cross out the incorrect verb.

- 1 He to review our complaints procedures.
a) promised b) delayed c) wanted
- 2 I improving interpersonal skills training.
a) undertook b) suggested c) recommended
- 3 I to meet the HR Director.
a) decided b) didn't mind c) arranged
- 4 She to check the redundancy arrangements.
a) refused b) failed c) put off
- 5 We to review our policy for anti-bullying in the workplace.
a) consider b) hope c) plan

B Match the sentence halves.

- | | |
|---|---|
| 1 HR recommends | a) to raise the minimum wage. |
| 2 The company simply can't afford | b) to call me back in a couple of days. |
| 3 This job involves | c) smoking after the programme. |
| 4 The manager seemed impressed by my CV and promised | d) working weekends sometimes. |
| 5 Three members of staff stopped | e) to follow a directive given by his superior. |
| 6 He was fired because he refused | f) using the cheapest form of transport. |

C Choose the most appropriate form of the verb to complete the sentences.

- 1 HR's new computer programme has stopped *working* / *to work*.
- 2 She was driving in a hurry, but she stopped *answering* / *to answer* her mobile phone.
- 3 Did you remember *calling* / *to call* HR yesterday?
- 4 I can't remember *offering* / *to offer* you a raise.
- 5 I forgot *telling* / *to tell* you I'd quit my job.