



مدرسة ايليت الانجليزية
The Elite English School

1. You can create/run macros in Calc using ____ menu.
(a) Insert (b) Data (c) Format (d) Tools
2. As you record a macro, Calc converts your keystrokes into :
(a) Formulas (b) Hyperlinks (c) Internal code. (d) Shortcuts.
3. When you record a macro, its tasks/keystrokes are stored in code, inside ____ and ____ clauses.
(a) Macro , End Macro (b) Sub, End Sub
(c) Function, End Function (d) Task, End Task
4. In order to use a macro as a function, it must be stored in code, inside ____ and ____ clauses.
(a) Macro, End Macro (b) Sub, End Sub
(c) Function, End Function (d) Task, End Task
5. The values can also be passed to macros as functions. True/ False ?
6. The values passed to a macro are called ____ .
(a) Values (b) Work values (c) Arguments (d) Data values