

SERENDIPITY

ENGLISH, THE MOST FORTUNATE
DISCOVERY

OPPORTUNITIES
English!

Speaking. Plan a holiday. You are going to visit three cities in the same continent. Your holiday can be a maximum of ten days.



What cities are you going to visit?
Where are you going to stay?
How are you going to get there?
How long are you going to stay in each city?
What are you going to do in each place?

Making suggestions

Let's (go to ...)

Why don't we (go to ...)?

I prefer to (go to ...)

That's a good idea.

6 Writing; A FORMAL EMAIL

a Read the advertisement.

**The White Cottage
Bed and Breakfast
in West Bexington, Dorset**

Mark and Diana Buckingham
and their family welcome you to
their 200-year-old country home
in a small village in Dorset.

Two double bedrooms, one single, and
a family suite ☐ TV ☐ WiFi



b Read Pascal's email. Complete the email with the words in the list.

*about confirm Dear double from
hope Regards reservation would*

The White Cottage – reservation

From: Pascal Mercier [pascal80@gomail.com]

To: thewhitecottage@greentomato.co.uk

1 _____ Mr and Mrs Buckingham,

I 2 _____ like to make a 3 _____ for a 4 _____ room
and a single room for two nights, 5 _____ 24th to 26th June.

We 6 _____ to arrive by car at 7 _____ 5.00 in the
afternoon on the 24th. Is there a place where we can park near
your house?

Could you please 8 _____ the reservation?

9 _____

Pascal Mercier

🔍 **Formal emails (e.g. to a hotel or Bed and Breakfast, a language school, etc.)**

Beginning

Dear Mr / Mrs / Ms + surname, or

Dear Sir / Madam if you don't know the person's name

Use a comma (,) (or nothing), NOT a colon (:)

Dear Mr Brown, NOT *Dear Mr Brown:*

Middle

Don't use contractions.

I would like to make a reservation

NOT *I'd like to...*

End

Regards

Your first name + surname