

clutter (n) – the situation created when you put too many things in one place without any particular order or care

efficiency (n) – the ability to work well and obtain good results

mess (n) – a situation where things are not in the right place and possibly dirty

neat (adj) – everything is in the right place and looking nice

tidy (adj) – everything is in the right place

organize (verb) – to put things into an order or system

Use the words above to complete the chart. Use the correct form.

Noun	Adjective	Adjective + negative prefix
(1)	(2)	uncluttered
(3)	efficient	(4)
mess	(5)	-
neatness	(6)	-
tidiness	(7)	untidy
organization	organized	(8)

Complete the sentences

- I have to stay home and clean up this _____.
(clutter / cluttered / uncluttered)
- She's an _____ worker; she never submits her reports on time.
(efficiency / efficient / inefficient)
- My brother made a party yesterday, and today our house is a _____.
(mess / messy)
- When my room is _____ room, I feel glad and relaxed.
(neatness / neat)
- This place has been _____ since they fired the maid; they never clean it.
(tidiness / tidy / untidy)
- Beth is supervising the _____ of the table and chairs for the dinner.
(organization / organized / disorganized)