



Choose the correct option

1. When a company has financial problems, it may.....
 A make staff redundant B take on new staff C demote its staff
2. A medical insurance policy is an example of.....?
 A a perk B a wage C a raise
3. A person who hires people is an.....
 A employee B employer C employ
4. A person who reports to you is your.....
 A superior B subordinate C employer
5. When a company has some financial problems, it maysome employees.
 A fire B lay off C resign
6. When an employee hands in his notice, he wants to.....
 A dismiss B retire C resign
7. Last month I was so now I have 5 subordinates. I have never managed staff before.
 A demoted B promoted C laid off
8. She was headhunted by a foreign company so she arrived at the headquarters and
 A dismissed B fired C resigned
9. Now I can afford this car because I had a..... last week.
 A perk B fine C raise
10. When you always do tasks, you get bored very fast.
 A manual B mental C menial
11. If you are sick and tired of your current job, soon you will
 A retire B hand in one's notice C fire

12. As her job was really....., she felt that she was doing something really useful.
 A rewarding B profitable C dull
13. Employees who find it difficult to get the hang of the tasks which their managers give them have problems with.....
 A understanding the tasks B doing the tasks C planning the tasks
14. If you stretch yourself, you
 A work hard B do many tasks simultaneously C improve your professional skills
15. A person who takes part in drug trials is called.....
 A a guinea pig B an embalmer C a control freak
16. A person who does menial work is called.....
 A a lawyer B a labourer C a plumber
17. If a lot of candidates apply for a company to a job, it means that this industry is...
 A repetitive B competitive B rewarding
18. When somebody's work is varied, his tasks are.....
 A repetitive B dull C different
19. If an employee has a job for life, he feels.....
 A insecure B secure C stressful
20. If you manage to do the task on time, you..... a deadline.
 A meet B miss C set
21. If an employee violates some rules, his employer can..... him.
 A fine B praise C promote