



CLB 5 Work Schedule 2

Practice reading another schedule.

Instructions:

1. Look at the schedule.
2. Answer the questions.

Work Schedule (April 6-11)

Name	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Tyra Green	7:00-3:00	7:00-3:00	7:00-3:00	7:00-3:00	7:00-3:00	
Jose Alvarez	12:00-3:00		12:00-3:00		12:00-3:00	
Min Ho Kim		12:00-3:00	12:00-3:00	12:00-3:00	12:00-3:00	12:00-3:00
Panjeet Bedi		10:00-6:00		10:00-6:00		

Questions

1. What is the purpose of this document?
 - a. to let you calculate your pay
 - b. to let you see the company's work schedule
 - c. to let you complete your time sheet
 - d. to let you request time off

2. How is the information in this **view** organized?
 - a. In a year-at-a-glance format
 - b. In a month-at-a-glance format
 - c. In a week-at-a-glance format
 - d. In a day-at-a-glance format

3. There are three different colours on the document. What do the colours mean?

4. What period is the document showing? _____

5. What time does Tyra usually start work? _____

6. Who has the latest shifts? _____

7. How many hours does Min Ho work in a day? _____

8. Jose wants to take a language class that runs from 2 to 3 p.m. What days can he take the class? _____

9. Panjeet has an important family dinner on April 9. The dinner starts at 5 p.m.

Look at the schedule. What should he do?
