

1 COMPLETING A FORM

a Look at the information about capital letters.



Capital letters

In English these words start with a CAPITAL letter.

- names and surnames **Melissa Rogers**
- countries, nationalities, and languages **France, French**
- towns and cities **New York**
- days of the week **Monday**
- the first word in a sentence **Her father is from Milan.**
- the pronoun **I** **She's Russian and I'm Mexican.**

b Complete the form with your information.

c Write this text again with capital letters where necessary.

my name's leos. i'm from brno in the czech republic, and
i speak czech, german, and a little english. my teacher
is american. her name's kate. my english classes are on
mondays and wednesdays.

d Write a similar text about you. Check the capital letters
are correct. Then check for any other mistakes.

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APPLICATION FOR A STUDENT VISA

About You

First name	Surname (Family name)
Mr ☐ Mrs ☐ Ms ☐	Gender Male ☐ Female ☐
Date of birth	Day Month Year
Marital status	Married ☐ Single ☐ Divorced ☐ Separated ☐
Nationality	

Place of birth	
Country	Town / City

Contact Details

Home address	Email address
	Phone number
	home
	mobile
Passport / Identity card number	
Signature	Date

c. My name's Leos. I'm _____

d. My name's _____



Hi! I'm Catrin and I'm a student. I ¹ live ☒ in a flat with two other girls: Aisha and Holly. Aisha and I ² study ☒ history, but Holly ³ works ☒ in an office. She isn't very happy because she ⁴ hates ☐ her job. She ⁵ is looking for ☒ a new job! Aisha and I ⁶ go ☒ to university at 8.30 in the morning, but we ⁷ are often ☐ very late. In the evening, we ⁸ eat ☒ dinner for Holly, and she's very happy.

2. Now write a similar text about you. Use present simple (negative and affirmative form)

[illegible]