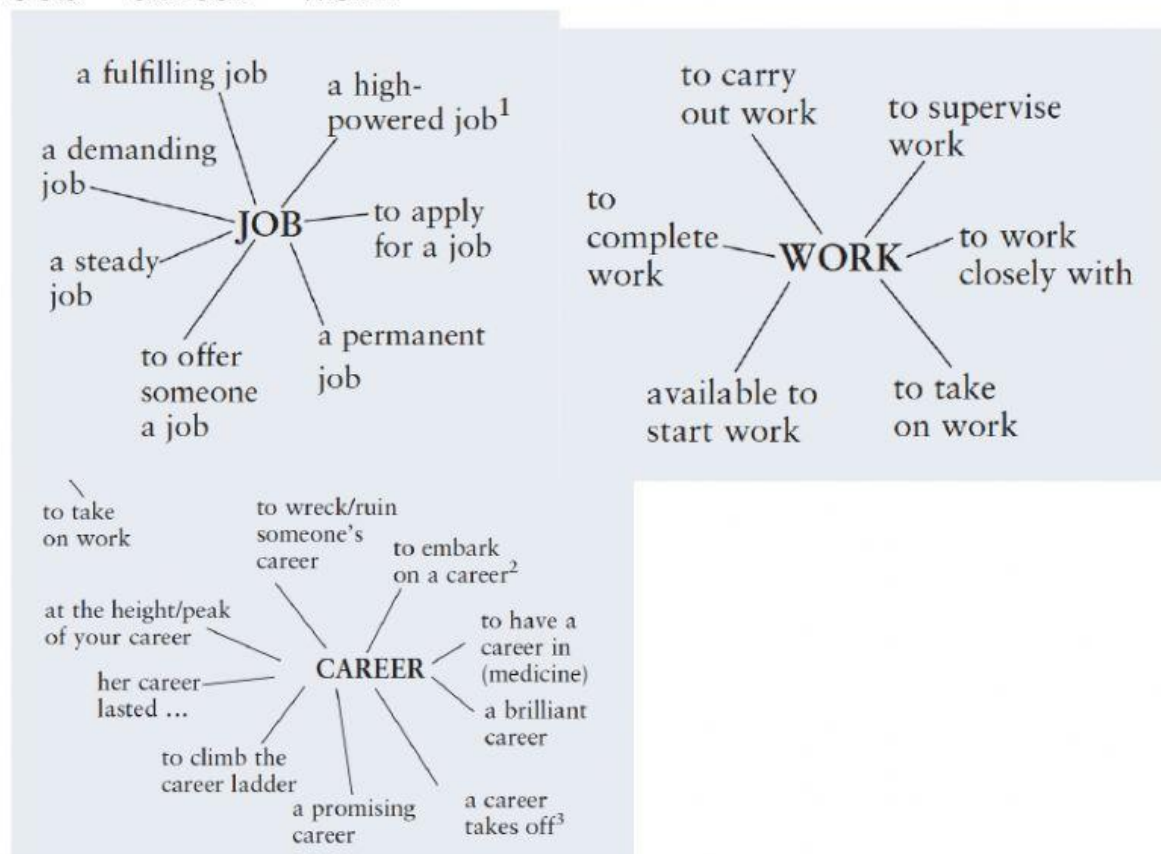


Part 1 How to make applying for jobs less painful

Warm up

Job – career – work



Complete the sentences with work, job or career.

1. I took on too muchlast month and couldn't finish it all.
2. At the peak of hershe was managing a sales force of 200 people.
3. Daniel Robertson's in education lasted almost four decades.
4. I have a very demanding, but I enjoy it, nonetheless.
5. At the moment we are carrying out on the design of the new stadium.

6. The scandal ruined hisend he never worked in the stock market again.
7. I'm going to apply for a in a supermarket.
8. She had a long and brilliantin show business. At 20, she got her first steady in a small regional theatre, but it was in 1980 that herreally took off when she was offered a part in a TV series.

Speaking = Discussion

1. How do people in your country usually look for a new job?
2. Which job have you done in the past that was the best fit for your skills and personality? Why was it a good fit?
3. What qualities do you think you need for your current job?
4. In what ways have you demonstrated your potential to employers?

Focus on vocabulary

Part A: Look at the noun phrases in the box. Add them to the correct definition below.

a bad situation a computer or a system a particular process
a person or a system the essential part
the future the same the usual limits

1. crux (n): _____ of an issue or a problem
2. algorithm (n): _____ followed, usually by a computer, to solve a certain problem.
3. predictive (adj.): _____ in a way that is connected with guessing
4. inherent (adj.): _____ describing something which is part of and cannot be taken away
5. scalable (adj.): _____ used to describe which can be changed to meet different requirements in the future

6. perpetuate (v): _____ to do something that makes continue
7. equitable (adj.): _____ in a way that treats everyone
8. transcend (v): _____ to move beyond of something

Part B: Now put the correct words from Part A into the gaps in the following sentences. The form of the word may need to change.

algorithm perpetuate inherent equitable
predictive scaleable crux transcend

1. Future systems that management use will need to be _____ to deal with new demands as the company grows.
2. He was fired for _____ false rumors about some of his co-workers.
3. You could tell she was going to be successful. She very quickly _____ the requirements of her job, and it wasn't long before she was promoted.
4. I find his management style very fair and _____.
There's no sense that he favors some people over others.
5. We have this great _____ which helps us predict which products a customer is likely to want and when they will need them.
6. I find _____ text on my phone really useful when I need to quickly answer questions from colleagues.
7. I think the reason for the company's failure was _____ the problems in the way they made sales.
8. We're never going to solve this problem until we get to the _____ of exactly what went wrong.