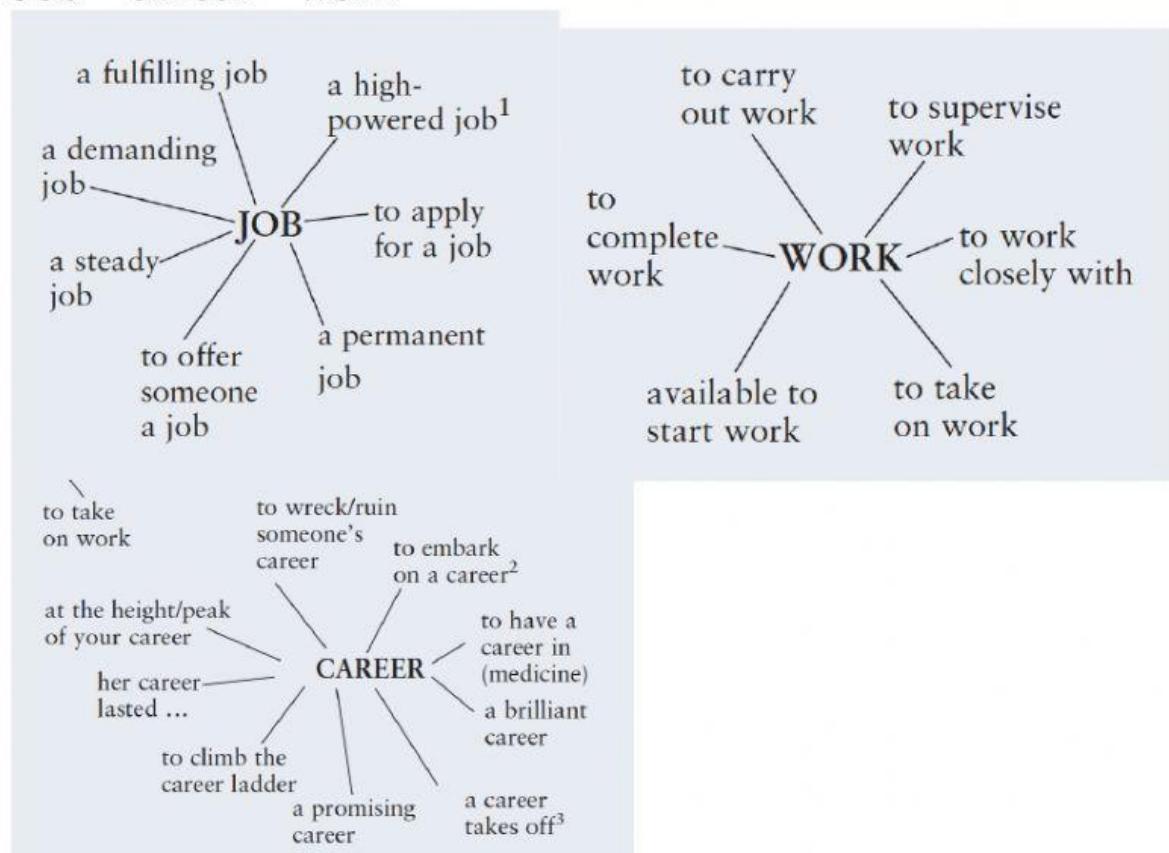


# Part 1 How to make applying for jobs less painful

## Warm up

### Job – career – work



### Complete the sentences with work, job or career.

1. I took on too much ..... last month and couldn't finish it all.
2. At the peak of her ..... she was managing a sales force of 200 people.
3. Daniel Robertson's ..... in education lasted almost four decades.
4. I have a very demanding ..... , but I enjoy it, nonetheless.
5. At the moment we are carrying out ..... on the design of the new stadium.

6. The scandal ruined his .....end he never worked in the stock market again.
7. I'm going to apply for a ..... in a supermarket.
8. She had a long and brilliant .....in show business. At 20, she got her first steady ..... in a small regional theatre, but it was in 1980 that her .....really took off when she was offered a part in a TV series.

## **Speaking = Discussion**

1. How do people in your country usually look for a new job?
2. Which job have you done in the past that was the best fit for your skills and personality? Why was it a good fit?
3. What qualities do you think you need for your current job?
4. In what ways have you demonstrated your potential to employers?

## Focus on vocabulary

**Part A: Look at the noun phrases in the box. Add them to the correct definition below.**

1. crux (n): \_\_\_\_\_ of an issue or a problem
2. algorithm (n): \_\_\_\_\_ followed, usually by a computer, to solve a certain problem.
3. predictive (adj.): \_\_\_\_\_ in a way that is connected with guessing
4. inherent (adj.): \_\_\_\_\_ describing something which is part of and cannot be taken away
5. scalable (adj.): \_\_\_\_\_ used to describe which can be changed to meet different requirements in the future

6. perpetuate (v): \_\_\_\_\_ to do something that makes continue
7. equitable (adj.): \_\_\_\_\_ in a way that treats everyone
8. transcend (v): \_\_\_\_\_ to move beyond of something

**Part B: Now put the correct words from Part A into the gaps in the following sentences. The form of the word may need to change.**

**algorithm      perpetuate      inherent      equitable  
predictive      scaleable      crux      transcend**

1. Future systems that management use will need to be \_\_\_\_\_ to deal with new demands as the company grows.
2. He was fired for \_\_\_\_\_ false rumors about some of his co-workers.
3. You could tell she was going to be successful. She very quickly \_\_\_\_\_ the requirements of her job, and it wasn't long before she was promoted.
4. I find his management style very fair and \_\_\_\_\_.  
There's no sense that he favors some people over others.
5. We have this great \_\_\_\_\_ which helps us predict which products a customer is likely to want and when they will need them.
6. I find \_\_\_\_\_ text on my phone really useful when I need to quickly answer questions from colleagues.
7. I think the reason for the company's failure was \_\_\_\_\_ the problems in the way they made sales.
8. We're never going to solve this problem until we get to the \_\_\_\_\_ of exactly what went wrong.