

DIARIES AND JOURNALS



1. Read the following diary and match the activities done by Sally with the correct day.

- Monday 15th

I went swimming.

- Tuesday 16th

I stayed in bed and slept.

- Wednesday 17th

I read books.

- Thursday 18th

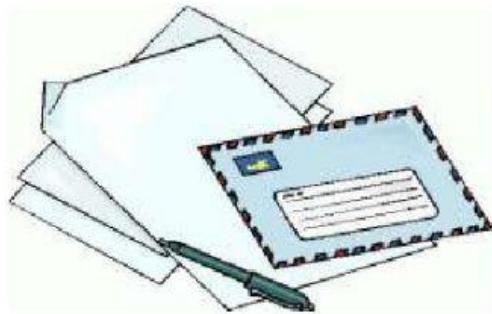
I was late for school.

- Friday 19th

I watched TV all day.

- Saturday 20th

I did an English Test.



Formal Letter

2. Look at the letter layout below. Match the numbers with the corresponding part that is at the side.

1	
2	
3	
4	
5	A
	B
	C
	D
6	
7	
8	

Writer's address

Body

Signature

Date

Name

Receiver's address

Greeting

Complimentary close (Good bye)

Informal Letter



3. Match the missing part of the letter (**a to e**) with the blank space (**1 to 5**). Write **corresponding letter (A, B, C, D or E)** in the space provided.

1.

2.

3.

How are you? Thanks for your last letter. It's very exciting to hear that you are attending school nowadays.

I wish I was there to go with you. At this moment I am taking online classes only. That is keeping me very busy.

By the way, are you coming to visit me any time soon? Let me know the dates so I can arrange to meet up. Hope to see you soon!

4.

5.

a. Best wishes

b. Adam

c. Dear John,

d. 11 Morris Ct.
Union

e. May 12th
2021