EXCEL WORKSHEET

Matching

Choose the letter that matches the relational operator name.

a. =	d. <=
b. <	e. >=
c. >	f. <>

____ 1. greater than

____ 2. less than or equal to

____ 3. equal to

____ 4. not equal to

____ 5. less than

____ 6. greater than or equal to

Short Answer

7. Write a formula that displays 100 if the value stored in A10 equals the value in B10, or 50 if the values are not equal.

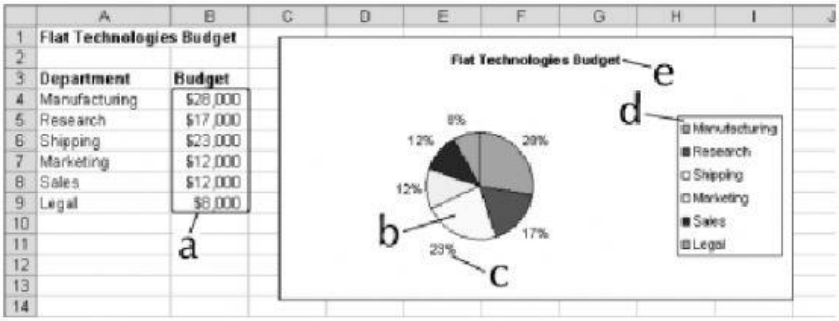
8. Write a formula that displays `True` if the contents of cell B3 is empty, or `False` if the cell contents are not empty.

9. List one reason why it is advantageous to use cell references over values in formulas.

LIVEWORKSHEETS

Matching

Match the letter with the corresponding part of the worksheet or chart.



____ 1. chart title

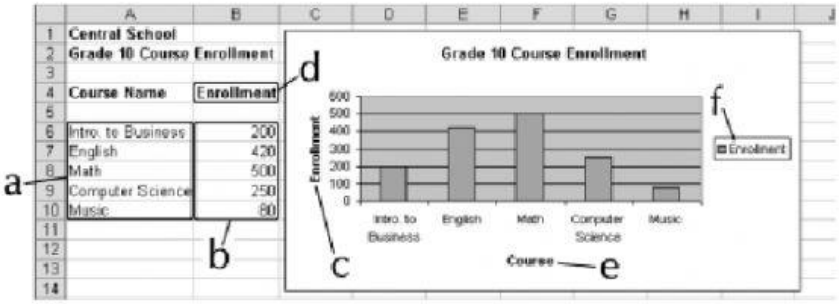
____ 2. legend

____ 3. data series

____ 4. data label

____ 5. slice

Match the letter with the corresponding part of the worksheet or chart.



____ 6. y-axis title

____ 7. x-axis title

____ 8. x-axis labels

____ 9. series name

____ 10. legend

____ 11. data series

LIVEWORKSHEETS

Short Answer

12. List three questions that should be answered when planning a chart.

LIVEWORKSHEETS