

# CONVERSATION

**A** Number the sentences in order to make conversations.

**Conversation 1:** A teacher is calling a student back.

- \_\_\_\_\_ Will we be able to use our dictionaries during the test?
- \_\_\_\_\_ Right. What did you want to talk to me about?
- \_\_\_\_\_ <sup>1</sup> Hannah, this is Professor Gayle.
- \_\_\_\_\_ Oh? What is it?
- \_\_\_\_\_ Certainly. I always let students use dictionaries.
- \_\_\_\_\_ Oh, hi, Professor Gayle. I left you a message earlier.
- \_\_\_\_\_ I have a question about tomorrow's exam.
- \_\_\_\_\_ OK. Thanks. That's good to know.
- \_\_\_\_\_ Of course, Hannah. I'll see you tomorrow.

**Conversation 2:** Three friends are talking on the phone.

- \_\_\_\_\_ Sure. No problem.
- \_\_\_\_\_ <sup>1</sup> Hi, Rob. How are you?
- \_\_\_\_\_ Yes, I am. Can I call you back later, Aida?
- \_\_\_\_\_ Fine, Kenan. Are you ready for tomorrow's test?
- \_\_\_\_\_ Hello?
- \_\_\_\_\_ Yeah, I studied already. (Phone beeps) Rob, can you hang on for a minute?
- \_\_\_\_\_ Hi, Kenan. This is Aida. Are you on the other line?



**Make the conversation below more formal.  
Use the useful expressions to help you.**

- A: Hello?  
B: Hi. Is Kurt there? \_\_\_\_\_  
A: Who's calling? \_\_\_\_\_  
B: This is Martin.  
A: OK, hang on. \_\_\_\_\_  
B: Sure.  
A: Sorry, he's not in.  
Can I take a message? \_\_\_\_\_  
B: No, thanks. I'll call back later.

Useful Expressions	
Using the Telephone	
Asking for someone and responding	Hi, Lisa? / Hi. Is Lisa there? Hello. May / Could / Can I speak to Lisa, please? [formal] This is Lisa. / Speaking.
Asking for identification of caller	Who's calling? May I ask who's calling? [formal]
Asking someone to wait	Hang on. / Can you hang on (for a moment / second)? Would / Could you hold (for a moment / second)? [formal]
Taking a message	Can I take a message? May I take a message? [formal] Would you like to leave a message? [formal]