

Essays

Introduction	Introduction	Introduction
Paragraph 1 state topic (without stating your opinion)	Paragraph 1 state topic (stating your opinion)	Paragraph 1 state the problem and its cause(s)/effect(s)
Main Body Paragraphs 2-3 arguments for & justifications, examples or reasons	Main Body Paragraphs 2-4 viewpoints & reasons/examples	Main Body Paragraphs 2-5 suggestions & results
Paragraphs 4-5 arguments against & justifications, examples or reasons	Paragraph 5 opposing viewpoint & reason/example	
Conclusion Final Paragraph balanced consideration or opinion	Conclusion Final Paragraph summarise/restate your opinion	Conclusion Final Paragraph summarise your opinion

Essays are formal and therefore should include:

1. Lots of passive and impersonal constructions
2. Inversion and complex forms
3. Linking words and advanced vocab

An introduction can easily be written by:

1. Rephrasing the question
2. Presenting your plan

Linking words and useful expressions

To list points (new paragraph)

firstly, first of all, to start with, secondly, thirdly, finally..
Another / a further/ an additional (advantage point).
The main (point/advantage) positive/negative aspects of

Within paragraphs

In addition, furthermore, moreover, besides, apart from, what is more, as well as, not to mention the fact that, not only but also.

On the other hand, yet, nonetheless, although, whereas, whilst, despite (the fact that)

To introduce arguments

it is	often widely generally	claimed suggested argued maintained held claim	that ...
some a number of	experts scientists critics	argue imply believe point out oppose the view	that ...

To introduce examples

for example, for instance, such as

Emphasis/explanation

that is to say, in other words

Problems and solutions

steps measures	should could must	be taken	in order to so as to	solve overcome eradicate combat deal with
another an alternative	way to		reduce the impact of solve the problem of improve the state of	would be to ...
The	result effect consequence outcome		of + ...ing	would be might be

Concluding

in conclusion
on balance
taking everything into consideration

it seems that ...
it is foreseeable that ...
the best course of action would be to ...
there is little doubt that ...
there is no absolute answer to the question that ...

For the above mentioned reasons
therefore...

I (firmly) believe ...
I am inclined to think that ...