

## 1 Complete the conversations. Use the names in the box.

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John  Mr. Garcia  Ms. Baker  Nancy



## 2 Complete the conversations. Use *my*, *your*, *his*, or *her*.



1. A: Hi. What's your name?

B:                    name is Lisa. And what's  
                   name?

A:                    name is James.

2. A: What's                    name?

B:                    name is Michael.

A: And what's                    name?

B:                    name is Susan.

### 3 Complete the conversations.



1. A: Hello, \_\_\_\_\_ Mr. \_\_\_\_\_ Wilson.  
B: \_\_\_\_\_ morning, David.  
\_\_\_\_\_ are you?  
A: \_\_\_\_\_ OK, thank you.

2. A: Hi. How are \_\_\_\_\_, Mrs. Turner?

B: I'm just \_\_\_\_\_, thank  
you. How about \_\_\_\_\_,  
\_\_\_\_\_ Smith?  
A: Pretty \_\_\_\_\_, thanks.



3. A: How's it \_\_\_\_\_, Ken?  
B: Great. \_\_\_\_\_ are you doing?  
A: Pretty good.

#### 4 Choose the correct responses.



1. A: Hi, Tony.

B: \_\_\_\_\_ Hello.

- Hello.
- It's nice to meet you.

2. A: My name is Ellen Miller.

B: \_\_\_\_\_

- It's Williams.
- I'm Rob Williams.

3. A: Hello, Carol. How's it going?

B: \_\_\_\_\_

- Fine, thanks.
- Nice to meet you, too.

4. A: How do you spell your last name?

B: \_\_\_\_\_

- R-O-G-E-R-S.
- It's Rogers.

5. A: I'm Rich Martinez.

B: \_\_\_\_\_

- Nice to meet you, too.
- It's nice to meet you.

#### 5 Spell the numbers.

1. 2 \_\_\_\_\_ two \_\_\_\_\_

7. 5 \_\_\_\_\_

2. 3 \_\_\_\_\_

8. 6 \_\_\_\_\_

3. 8 \_\_\_\_\_

9. 0 \_\_\_\_\_

4. 1 \_\_\_\_\_

10. 9 \_\_\_\_\_

5. 7 \_\_\_\_\_

11. 4 \_\_\_\_\_

6. 10 \_\_\_\_\_