



Subject: ICT Topic: Unit 5 - The Internet: Communicating Online Date: 25 - 29 April 2021

Unit 5.5 Finding an email

Lesson Objective:

- ▶ Learn to find an email
- ▶ Learn about the folders found in the email account

Task: Match Column A with Column B:

	Column A		Column B
1.	Drafts	a.	Where new email comes
2.	Sent Items	b.	What the email is about
3.	Inbox	c.	A file sent with an email
4.	Deleted Items	d.	Emails which are already sent
5.	Subject	e.	An email that I composed but did not send.
6.	Reply	f.	Where all your trash email comes
7.	Attachment	g.	To write a new email
8.	Compose	h.	To write back