

Complete the sentences with the words from the right.

Explaining future events 1) _____ the next few weeks, we will be ... 2) We plan to _____ you informed about... 3) _____ from next month we will be... 4) Our _____ is to... 5) We're _____ 6) _____ this year we will be...	<i>later idea</i> <i>over starting</i> <i>keep proposing</i>
Making predictions 7) Decisions will _____ have been made by... 8) _____, the new model will be in place by... 9) We are _____ certain this will have been carried out by ... 10) This is probably _____ to be (difficult)	<i>Hopefully</i> <i>fairly</i> <i>definitely</i> <i>going</i>
Referring to audience concerns 11) We are well _____ of your concerns _____... 12) _____ you all know... 13) We'd like to _____ you that... 14) You may be _____ if...	<i>wondering</i> <i>as</i> <i>regarding</i> <i>assure</i> <i>aware</i>
Call for action 15) It's _____ to... 16) We're calling _____ you to be... Giving more detail 17) Let's _____ for a moment and look at this in more detail. Handing over to someone 18) I'd like to pass the next point _____ to... 19) (John) will now _____ with...	<i>on</i> <i>deal</i> <i>digress</i> <i>over</i> <i>crucial</i>