



5. **Values** are numbers used in calculation.

- a) True b) False

6. **Values** are displayed on

- a. the right of the cell b. the left of the cell
c. top of the cell d. none

7. **Labels** are text used to organise your spreadsheet and make it easier to understand.

- a) True b) False

8. **Labels** are displayed on

- b. the right of the cell b. the left of the cell
c. top of the cell d. none

9. In spreadsheet, **Format** means the style or organisation of something.

- a. True b. False

10. Which of these is not a format?

- a. Currency b. Date and time
c. Names d. Percentages