

Lesson 1: Vocabulary

Part 1

Complete the conversation with your own answers. In class, practice the conversations with a partner.

New teacher: Hi! What's your first name?

You: _____

New teacher: And what's your last name?

You: _____

New teacher: What's your middle name?

You: _____

New teacher: Great. Thanks. It's nice to meet you.

Part 2

Choose the best word or phrase to complete each conversation. In class, practice the conversations with a partner.

1.

Yuko: (Hi, Mao. / How are you doing, Mao?)

Mao: Fine, thanks.

Yuko: Oh, my train is here.

Mao: (Fine, thanks. / OK. Good night.)

2.

Ms. Anders: (Hey / Hello), Ms. Kim.

Ms. Kim: How is everything?

Ms. Anders: Everything is great, thank you. How are you?

Ms. Kim: (Good. / I'm fine, thank you.)

3.

Francis: Hi, Andy. How are things?

Andy: I'm all right. You?

Francis: (Not bad. / I'm fine, thank you.)

4.

Melissa: (Good night / Goodbye), Professor Ramos.

Ms. Ramos: Goodbye, Melissa.

Lesson 1: Reading & Writing

Part 1

Read the letter below.

University of America
Where every student is special.

3256 22nd Street
Minneapolis, Minnesota 55416
800-852-7946

Ms. Renee Maria Smith
254 Larry Lane
St. Petersburg, Florida 33701-4313
April 29, 2013

Dear Ms. Smith,

Congratulations! It is my pleasure to tell you that you have been accepted to University of America. To keep your place in the University of America's class entering August 2013 and graduating May 2017, please fill in the form and send it to us.

Again, let me say congratulations. I wish you the best in your studies at University of America.

Sincerely,

Mr. Andre Fiori
Director of Admissions

Complete the sentences.

1. Her first name is _____.
2. Her middle name is _____.
3. Her last name is _____.
4. This is a formal _____.
5. The last name of the Director of Admissions is _____.