Instructions: Place the idioms that can replace the underlined words in the correct space of the chart.

It's 6:30 p.m. All the work is finished. The manager says: "Good job today. Let's stop and go home."	It's Maria's first day. Tom shows her the office, the computer system, and how to talk to clients.	The company wanted to buy a building last year, but they waited too long. Now another company has it.	Everyone has to do five reports a week. Sarah only does two. Her colleagues are angry because they do her work.
The team has a big deadline. On Monday they have a meeting to plan the first steps and start the project.	The workers must finish the building by Friday. They are working until 2 a.m. every night this week.	The company bought very cheap materials to save money. Now the walls have cracks and the doors don't close.	John was responsible for an important email to a client, but he forgot to send it. The company lost the deal.

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