21 A

Reading Test Part 7 — Reading Comprehension

Focus: Learning how to answer "NOT" questions, and questions with names, numbers, dates or times

Both "NOT" questions and questions that focus on names, numbers, dates, and times require you to first pick out the key words in the question, then skim the passage to find the correct answer. This unit familiarizes you with this type of question.

Test tip

Leave "NOT" questions to last

Answering the other questions may help you to answer "NOT" questions or to know where in the passage to find the answer.

Test tip

For "NOT" questions, use what you've learnt doing the easier questions

Doing the other questions should help you to answer these questions. If not, skim the passage to confirm the most likely answer choice. To simulate this, task C uses a text that was also used in Units 7 and 14.

1 Test tactic: Pick out key ideas, eliminate incorrect answers in turn

A Underline the key words in the question and each answer choice. The question is done for you.

1. Which of the following is NOT true about the refund policy?
   (A) You must return your pool pass if you want a refund.
   (B) Cancelations will be accepted for medical reasons.
   (C) Credit card customers will not receive refund checks.
   (D) You must inform your instructor when leaving the course.

B If you know the answer (based upon the questions you answered about this text in Units 7 and 14), mark it and move on. If not, cross out the letter of any of the answer choices above that you feel are wrong.

C For each of the remaining answer choices, skim the text below to find words with the same meaning. Eliminate all these options and choose the remaining answer.

Summer program refund policy

The effective date of the withdrawal/cancelation is the date the withdrawal notice is received by the center, regardless of the date the participant stopped attending the class.

Withdrawal requests from all registered courses must be made before the second class is held. If the request is received 5 business days prior to the first class, the amount refunded will be the full amount, less the refund administration fee ($25.00). If the request is received after the first class, but before the second class, the amount refunded will be the full amount, less the cost of the first class and less the administration fee ($25.00). From the second lesson onwards, no refunds/credits will be issued.

If there is a medical reason for the request, a doctor's note must be received prior to the mid-point of the program. Refunds for sports and fitness programs will NOT be processed until ALL gym and pool passes have been returned.

Please note that advising an instructor or not attending a program will not constitute a notice of withdrawal.

Cash/check remittances will be refunded by check. Please allow our office 4 to 6 weeks to process your refund. Credit card refunds will go back on the original card.

LIVEWORKSHEETS

Test tip

Eliminate incorrect answer choices and choose what's left

Ignore options with similar meanings in the passage (you need to find the one that is NOT true). The option you can't find is the correct answer.

D For each of the following, choose the option which does NOT have the same meaning as the original phrase.

1. Pets are not allowed in this establishment	a Animals prohibited from entry b No dogs or cats allowed c Owners are responsible for their pets' behavior
2. No refunds for opened goods	a Goods must be returned in a sealed condition b All products come with an unconditional money-back guarantee c Exchange only, on unopened products
3. Discounts for seniors	a Flat price all ages b Senior citizens get special rates c Reduced prices for older people

2 Test tactic: Name, number, date, and time questions

A Underline the key words in the question.

1. At what time will Dr. Lee catch a plane?

(A) 11:30 A.M. (C) 8:30 P.M.
(B) 3:00 P.M. (D) 9:00 P.M.

B Scan the passage to find the first answer choice. Decide if it refers to the same event or a different one. Continue until you have found the correct answer.

From: mmcpeg@gltech.research.com
To: jholmes@gltech.com
Date: Feb 17
Subject: Dr. Lee's visit

John, here is the outline for Dr. Lee's visit.

You will meet Dr. Lee at the airport on Monday night at 8:30 and drive him to the hotel. The next day Tuesday, just after breakfast, we will bring him to the senior staff meeting, which is set for 11:30. We aim to have the conference call with the Zurich laboratories from 3:00, but we may have to reschedule it if the Swiss team are delayed.

Wednesday will be taken up with touring the plant and the research building. That should leave Dr. Lee enough time to interview the team leaders on Thursday before his flight back to Singapore at 9:00 on Friday evening.

Time is very tight on this visit and it is important that things go smoothly. Please ensure that all arrangements are made at your end.

Malcolm

C Use the same tactics for the question below.

2. When is Dr. Lee scheduled to have a conference call?

(A) On Monday night
(B) On Tuesday morning
(C) On Tuesday afternoon
(D) On Friday afternoon

Follow up: Confirm your answers with a partner.

LIVEWORKSHEETS

Tactics checklist

- ☑ Leave "NOT" questions to last.
- ☑ Use what you've learnt doing the easier questions.
- ☑ Eliminate incorrect answers and choose what's left.

unit 21

3 Tactic practice: Name, number, date, time and "NOT" questions

Use the tactics you have practiced to answer questions 1–3.

Questions 1–3 refer to the following e-mail.

From: Alison Lockwood <ali_cat@inmail.com>
To: susan77@yourmail.com
Date: 29 May 20—, 3:30 P.M.
Subject: Julia's Party

Hi Susan,

Just a quick note to remind you we really need to organize Julia's party as soon as possible. Her birthday is on 10 June, but she's not working that day so I thought we could have it on her first day back, 11 June. This might be a good day to have it as everyone in the section is working an early shift that day. That means they will finish at 5 P.M. so there should be plenty of time to get to the restaurant for a 6:30 start … what do you think?

I've already spoken to the manager about it all. He says it's fine, but just needs to get the numbers by Friday so he can organize the food. I think we should book for around 12–15 people … is that OK?

Let me know what you think,

Ali

1. What is NOT true?
   (A) The party will be held in a restaurant.
   (B) Alison is writing to Susan about a party.
   (C) A party is being planned.
   (D) Between 10 and 15 people are expected.
2. At what time will the party start?
   (A) 12:15 P.M.
   (B) 3:31 P.M.
   (C) 5:00 P.M.
   (D) 6:30 P.M.
3. When will the party be held?
   (A) On May 29
   (B) On June 10
   (C) On June 11
   (D) On December 15

LIVEWORKSHEETS