1 Career choices

Vocabulary Transferable skills

1 **Complete these comments by interviewers using the words and phrases in the box.**

can-do attitude	communication skills	critical thinking	determination
integrity	set goals	team player	think outside the box

1 His ideas were creative and really innovative so he can obviously _____.

2 I liked the way she worked with the other candidates so she is clearly a(n) _____.

3 He has excellent _____. The presentation was first class and he answered the questions really clearly.

4 She used _____ brilliantly. I thought she evaluated the three options in the case study carefully before deciding which one to choose.

5 She has a lot of _____ _____. This is the third time she's applied for a position in Marketing so she hasn't stopped trying.

6 I like the way she has monthly objectives for herself which shows she can _____.

7 I don't think he will complain about work. He seems prepared to try anything. He has a real _____.

8 They all seemed to have _____. They answered the interview questions on attitudes towards work very well.

2 **Choose the correct option in italics.**

1 Our consultants need to be *confident / independent* because they often have to work alone.

2 My manager is really *ambitious / passionate* about customer service.

3 In an interview you need to show *adaptability / confidence* in your abilities.

4 After four years in the job her *motivation / passion* was quite low and she started to look for a new one.

5 Our budgets are not high so we need to be very *resourceful / ambitious* when planning travel.

6 We get lots of different projects in our company so staff have to show great *adaptability / authenticity*.

3 **Complete the sentences using the correct word ending.**

1 Juan can deal with most people and all the managers trust him – he is very depend____.

2 Things change so often in our industry. We have to be very flex____.

3 Anna really enjoys working on her own from home. She shows great independ____.

4 Henri loves his job and is really keen. It's good to see such enthus____.

5 My manager is always really hon____ with me. He always tells me what he thinks.

6 Maria wants to become a manager in the next two years – she has a lot of amb____.

LIVEWORKSHEETS