

Test Unit 4

Student name _____

Group/Class _____

Date _____ Score _____

VOCABULARY

Point, use, purpose and advantage

1 Choose the correct options to complete the sentences.

- 1 I'm *useless/pointless* at managing people. I prefer to work on my own.
- 2 I like to get into the office early and make good *advantage/use* of the time when not many other people are there.
- 3 I'm allowed to work from home one day a week, which I take full *advantage/purpose* of.
- 4 There comes a *point/purpose* in life when you have to decide what career is best for you.
- 5 Do I have to do this work? It feels a bit *pointless/purposeless*.
- 6 We had a meeting this morning, but I didn't really see the *point/use* of it. No one had anything important to discuss.
- 7 I used to have a job which I didn't really like, and I really started questioning my *advantage/purpose* in life.
- 8 Being an introvert can really put you at a *disadvantage/disuse* in jobs where you have to spend all day among other people.
- 9 It can often be to your *advantage/purpose* to make sure that you are known as a person who can take on responsibility.
- 10 Most of the skills I learned at university have come in *point/use* at work.

Body and movement idioms

2 Complete the sentences with one word in each gap.

- 1 Can you keep an _____ on my bag for me while I go out for two minutes, please?
- 2 I often have to cover my colleague's _____ when he makes a mistake. I hope he does the same for me one day.
- 3 I usually keep quiet in meetings but leap _____ when I have something important to say.
- 4 Flying makes me nervous, so I'd never _____ the stomach to be a pilot.
- 5 To meet the big deadline at the end of the week, we all need to keep our heads _____ and focus.
- 6 There's a job opportunity here that Vera would have liked. The deadline for applying was yesterday. She'll _____ herself when she finds out she's missed it.

- 7 I work for a small business. I'd love to start my own company one day, but I need to learn to walk before I can _____.
- 8 Can you lend me a _____, please? There are some files on the top shelf that I can't reach.

Phrasal verbs

3 Complete the phrasal verbs in each sentence. The beginning of each word has been given to help you.

- 1 We've got a lot of work at the moment, and it won't l_____ u_____ until the end of the year.
- 2 Not everyone is c_____ o_____ for working from home. Many people like seeing their colleagues every day.
- 3 Don't t_____ yourself u_____ too much in a job interview. It's not good to show off.
- 4 I thought the deadline was on Tuesday, but it t_____ o_____ to be Monday.
- 5 I didn't want to work over the weekend, but my manager t_____ me i_____ it.
- 6 We took out a bank loan five years ago, and we'll have p_____ it o_____ by the end of next month.
- 7 My father s_____ o_____ selling fruit from a market stall, and now he has a chain of food stores.
- 8 Not everything in business depends on skill and intelligence. Sometimes success just c_____ d_____ to good luck.
- 9 I c_____ o_____ the document and found a lot of mistakes in it.
- 10 My boss is very precise. She c_____ t_____ all the details and statistics and just gives the essential information.
- 11 Never lie in your CV. If your employers ever c_____ you o_____, you'll be in big trouble.
- 12 I was offered a job with a high salary, but the long working hours p_____ me o_____ accepting it.

LANGUAGE FOCUS

Gerunds and infinitives

4 Complete each gap with the correct form of the word in brackets.

- 1 There is an important meeting in Room 4C today; we have been asked not _____ (go) in.
- 2 _____ (arrive) late for a job interview shows poor professionalism.
- 3 I managed _____ (attend) today's meeting, but I was ten minutes late.
- 4 The manager's in a bad mood today. Everyone is afraid of _____ (disturb) her.
- 5 Can you talk to Paul _____ (explain) how the software works?
- 6 One way _____ (deal) with stressful job interviews is to try and mentally picture what is going to happen before you go in.

- 7 I'm a little busy with my schoolwork now, but I can _____ (help) you later.
- 8 I can't help _____ (feel) sorry for Janette. She worked so hard but didn't win the competition.
- 9 Can you let me _____ (have) George's email address, please?
- 10 Liam advised me _____ (not/take) up the job offer.
- 11 I recommend _____ (have) the chocolate cake. It's delicious.
- 12 I regret _____ (inform) you that the event has been cancelled.

Comparisons

5 Complete each sentence with the words in the box.

by close far great just like long much near slightly so such

- 1 Someone else got the contract, but apparently, we were a _____ second.
- 2 I hear we're getting a pay rise next year. Unfortunately, it's only going to be _____ more than what we already get.
- 3 I'm nothing _____ my neighbour. I'm serious and quiet, and he's the most talkative person in the neighbourhood.
- 4 Going to the city centre by bus is a _____ longer journey than cycling there, surprisingly.
- 5 The worst job I've ever had, by a _____ way, is the one I had working in a meat factory when I was a student.
- 6 For me, it's _____ as easy to work from home as it is from the office. I get the same amount of work done.
- 7 I was under a _____ deal more stress in my old job compared to my current one.
- 8 I probably spend _____ more time on social media than I should.
- 9 The house I have now is _____ far the best I've ever had.
- 10 I don't understand why she has nowhere _____ as much work as I do.
- 11 It's been a difficult year for most businesses. My company has never had _____ few orders.
- 12 I don't think the children have had _____ a busy week before.

READING AND USE OF ENGLISH

Part 4 Key word transformation

- 6 For questions 1–6, complete the second sentence so that it has a similar meaning to the first sentence, using the word given. Do not change the word given. You must use between three and six words, including the word given. Write the missing words in CAPITAL LETTERS. Here is an example (0).

Example:

- 0 It isn't clear to me why I have to read every page of this report.

SEE

I DON'T SEE THE POINT OF READING every page of this report.

- 1 If I were you, I'd try applying for a number of jobs.

ADVANTAGE

It's _____ for more than one job at the same time.

- 2 Even though we have all worked hard, there has been no noticeable improvement.

BAD

Despite all our efforts, things are just _____ before.

- 3 David is the person who has shaped my life the most, to the extent that I named my son after him.

IMPACT

My friend David has had _____ my life that I named my son after him.

- 4 Things tend not to go to plan when you rush them.

GO

Things have a _____ planned when you rush them.

- 5 I've been doing this job for a far shorter length of time than William.

LONG

I haven't done this job for anywhere _____ William.

- 6 I've never worked with someone as reliable as Jack.

MOST

Jack is _____ person I've ever worked with.