



☐	Save	☐	Copy	☐	Italics
☐	Reset	☐	Insert SmartArt	☐	Clear All Format
☐	Insert Table	☐	Paste	☐	Undeline
☐	Insert Chart	☐	New Slide	☐	Insert Online Pictures
☐	Cut	☐	Bold	☐	Insert Photo album
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☐	Insert Shapes	☐	Insert Pictures		