

8C Match paragraphs 1-4 with descriptions:

- a) discussion of disadvantages
- b) conclusion
- c) introduction
- d) discussion of advantages

8D Complete the guidelines for writing an essay with the expressions in the box:

1. Sort out the facts - make _____ of all the relevant information you have on the subject.
2. Plan your argument - organise your notes and arrange the ideas in a _____.
3. Give your essay an appropriate _____. Describe what you are planning to say.
4. Decide how many paragraphs you need for your argument. Each paragraph should discuss one point. Use _____ to support your arguments.
5. Write a logical conclusion. Though the style of the essay is generally formal and impersonal, this might be the place to include some _____.

1 A Look at the information and complete sentences (1–4) using the prompts in brackets.

100 years ago in the US: the average life expectancy was forty-seven years, only eight percent of homes had a phone, the maximum speed limit in most cities was ten miles per hour, the average wage was twenty-two cents per hour, and ninety percent of all doctors had no college education.

1. 100 years ago, people didn't live _____ as they do today. (long)
2. It used to be _____ to communicate with people on the other side of the world. (far, difficult)
3. It is _____ for modern businesses to pay their employees. (far, expensive)
4. Nowadays, doctors are _____ than they were in the past. (much, educated)