

VOCABULARY

Jobs and experiences at work

A Match the job with the photograph.



- | | | | |
|-------------|-------|-----------|-------|
| 1 architect | | 5 builder | |
| 2 care | | 6 sales | |
| assistant | | manager | |
| 3 secretary | | 7 teacher | |
| 4 pilot | | 8 chef | |

B Who does what? Complete the descriptions with a job from exercise A.

Jobs Quiz

- 1 A works in the local home for the elderly. Their duties are as follows: they work shifts, doing a night shift once a month. They need to be fit, because they may have to help lift patients, and sometimes work on their feet for long hours. Because they work with people they sometimes need patience and kindness.
- 2 A primary school works with children between the ages of five and 11. They need to be energetic and fairly active and also to be patient. They work about 20 hours a week in the classroom and write reports on their students at the end of each week.
- 3 A has several duties. They plan the menu at the beginning of each week, and order food. They give instructions to a team of people who prepare, cook and serve food for their guests. It's hard work and they work long hours.
- 4 Every does a long and difficult training course to learn their job. When they pass all the tests, they are ready to start the job. Most of them start with short trips. More experienced ones work away from home for days at a time. They travel all over the world and sometimes do several flights in a day.
- 5 A job involves a lot of different things in any one day. Their main duties include reading and answering emails and making appointments for their boss. They also help their boss organise the work he or she has to do in a typical day like meetings, visits, and phone calls.
- 6 Because a manages a sales team it is important that they like working with people. It is important to encourage and motivate the team to do well, and to discuss ways to market a new product so that it sells well. Travel is an important part of their job. They usually meet old and new clients to talk about the products and services they sell.
- 7 An is a highly-trained professional. They need to know about new building materials and how to use technology. They talk to their clients, do research and then draw up plans. If the client likes the plans, the builders start their job and what was a picture on paper becomes a new house, a bridge, a factory or a park.
- 8 often work outside but can work inside too. The work is hard and most of them are men. They need to understand architectural plans and be able to use different kinds of building material. They are sometimes called in to do repairs when a house is damaged after a storm, or a fire.

Language note

In English we use *they* or *their* a lot when the sex of the person we talk about is not important.
A doctor has a hard job. They work long hours and their job often involves making difficult decisions.

DEVELOPING CONVERSATIONS Questions about jobs

A Match the questions (1-7) with the answers (a-g).

- | | |
|--|---|
| 1 How long have you worked there? | a I work in a travel agency. |
| 2 Do you travel much? | b Three years now. |
| 3 Is the money good, then? | c Quite a lot. I get free air tickets, and discounts on some of the holidays I sell. |
| 4 So, do you get on with the people you work with? | d During the week, we work nine till five thirty, but we always finish late on Fridays. |
| 5 What do you do? | e It's not bad. There's a good bonus system, where you get paid extra if you sell over a certain number of holidays in a month. |
| 6 So, do you enjoy it? | f Well, the manager can be a bit difficult, but the rest of the staff are fine. |
| 7 What're the hours like? | g Yes, I do. I like meeting people, and helping them make the right choice about where they want to go. |

B Write the questions in the correct order.

1 do / what / do / you?

I'm a chemist. I work for a company that makes perfumes.

2 it / enjoy / you / do?

Yes, it can be fun. We try to create different aromas, and it's exciting when you find something new.

3 the / what / like / are / hours?

OK. I usually work from eight until four.

4 money / good / is / the?

Yes, I'm the head of department, so my salary's quite high.

5 people / you / with / get on / do / the / work / you / with?

Generally, yes, but we do occasionally have disagreements.

LISTENING

A You are going to listen to an interview with firefighter. Before you listen, read these statements. Decide whether they are true (T) or false (F).

- 1 There are over 300 women firefighters in London.
- 2 Most of the work is about fighting fires.
- 3 Firefighters do a lot of first aid.
- 4 Firefighters need to be in good physical condition.
- 5 A small part of the job is about educating people.
- 6 Firefighters give a lot of talks.

B 4.1 Listen to the first part of the interview and check your answers.

C Listen again and tick (✓) the activities that Megan mentions.

- | | |
|---------------------------|----------------------------|
| rescue people and animals | write reports on accidents |
| go to fires | deal with bombs |
| check equipment | make appointments |
| give first aid | make visits to schools |
| do fitness training | clean the fire station |

D 4.2 Listen to the second part of the interview and complete the sentences below.

- 1 Megan enjoys
- 2 She also likes giving
- 3 The most difficult part of the job is when
- 4 Megan really doesn't like

GRAMMAR

Present continuous and present simple

A Choose the correct form of the verb in each sentence.

A: So, Enrique, what ¹ do you do / are you doing?

E: I'm an architect.

A: ² Do you work / Are you working alone, or with a team?

E: I ³ run / am running my own office with a partner.

A: Oh, I see. And ⁴ do you work / are you working long hours?

E: Sometimes, yes. Right now, we're busy, so we ⁵ work / are working 10–12 hours a day. But it's not always like that.

A: What ⁶ do you work / are you working on at the moment? Anything interesting?

E: Yes, we ⁷ design / are designing a sports and leisure centre, and it's very exciting.

A: ⁸ Do you ever get / Are you ever getting stressed out?

E: Very rarely. I ⁹ don't work / am not working alone, so we ¹⁰ share / are sharing the worry!

B Put the verbs in brackets in the correct form, present continuous or present simple.

A DAY IN THE LIFE OF A

Wedding Co-ordinator

I work as a wedding co-ordinator. That means I ¹ (organise) wedding receptions. I have a great team who work together well, so we almost never ² (experience) problems. When a couple book, we ³ (have) several meetings to talk about anything special they would like to do. Today, for example, our couple is of mixed nationality. The bride is British Indian and the groom's Scottish. He wanted bagpipes; she wanted Indian food on the menu.

Nine o'clock

So, right now, I ⁴ (check) the final details with the head chef. He and his staff ⁵ (prepare) a wonderful menu. They're very busy, so I'm leaving them in peace.

Ten o'clock

The first problem of the day. Two members of the bar staff are ill and can't come in, so the bar manager ⁶ (look) for replacements.

Two o'clock

The reception room is almost ready, and looks fabulous. The waitresses ⁷ (place) the final flower decorations on the tables, and we're nearly ready! What can I say? This ⁸ (be) a typical day at work!