

Speak Up — Assessment Protocol Checklist

A quick-reference checklist to guide each oral assessment session

- ☐ Mention the rules of the class (Icebreaker if applicable).
- ☐ Confirm the assessment to be evaluated.
- ☐ Introduce the communicative goal of the assessment.
- ☐ Implement the assessment.
 - ☐ Encourage students to participate in peer assessment.
 - ☐ Take notes on each student's performance.
- ☐ Enter relevant student performance information, following the criteria on Blocks (Use the chat for the activity).
- ☐ Provide feedback at the end of all the assessments.
- ☐ Guarantee self-evaluation.
- ☐ Close warmly and invite students to extracurricular activities.