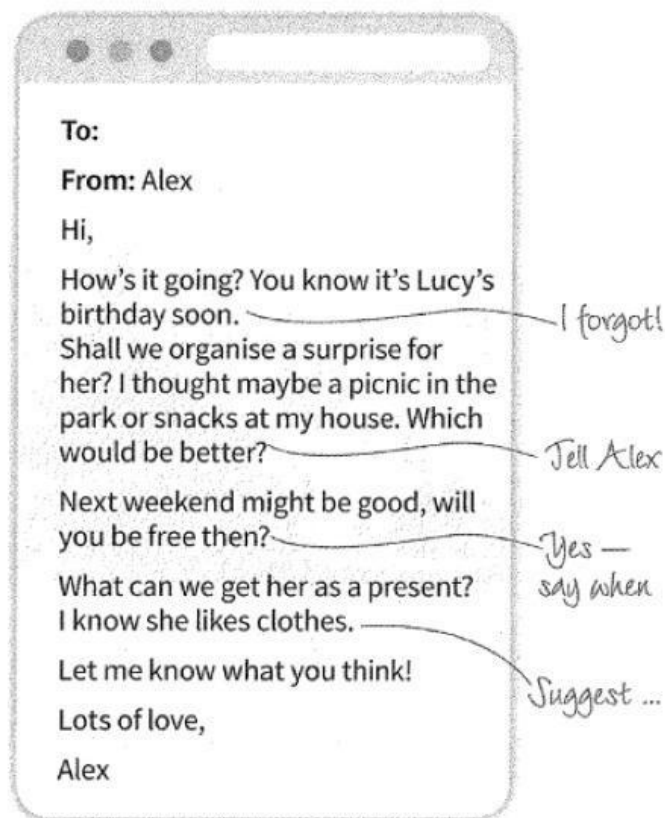


- 1 Look at the exam task and the student's answer below.
Correct the underlined mistakes.

Read this email from your English-speaking friend Alex and the notes you have made.



KEY LANGUAGE AND IDEAS FOR EMAILS

Opening an email:

Hi Hi, Tom Hi, there Hello

Closing an email:

Love, See you soon, Take care, Bye

Responding to an email:

Thanks for your email. It's good to hear from you.

Responding to good news:

That's amazing news! I'm so happy for you! Wow! How exciting! Well done!

Responding to bad news:

I'm sorry to hear about ...

Making a suggestion:

Why don't you/we ...? You/We could ... If I were you, I'd ... Make sure you ...

Making an offer or promise:

I could ... if you like. Would you like me to ...? I can ... if you want.

Making a request:

Could you ...? Can you ...? Would you mind ... -ing?

Giving good or bad news:

You'll be pleased to hear that ... I'm afraid ... Guess what ...? I'm sorry, but ...

Linking words and phrases:

and but so because also as well

Informal language:

- contractions: I'm you're he's
- informal words and phrases: awesome great keep in touch take care I guess ...
- exclamation marks to show emotion: That's great news! Wow!

Sentences

- ## Replies

- 

1 Write the words and phrases in the correct order.

- 0 test Clare the isn't take to going
- 1 won't this weekend rain probably it
- 2 a test tomorrow going have we to are ?
- 3 me meeting at the station she is ?
- 4 aren't to come to my party they going
- 5 phone I for a taxi shall ?
- 6 in a hotel I'm this time staying not
- 7 be they're late do you think to going ?
- 8 never I'll again there go

- 0 *Clare isn't going to take the test.*
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

2 Match sentences 1 and 2 with A and B in each pair.

- 0 1 It's going to be cold tonight.  A It's always cold at night at this time of year.
2 It'll be cold tonight.  B I can feel a cold breeze coming from the north.
- 1 1 He'll probably win. A The race is almost over and he's at the front.
2 He's going to win. B He's won lots of races before.
- 2 1 I'm going to do a course at college. A I've been looking at their websites.
2 I'm doing a course at college. B I enrolled yesterday.
- 3 1 We'll borrow Sally's tent. A I'll phone and ask her if it's OK.
2 We're borrowing Sally's tent. B She's agreed to lend it to us.
- 4 1 I'm taking the children to the park. A So I'm afraid I can't stay for lunch.
2 I'm going to take the children to the park. B Would you like to join me?
- 5 1 I'm leaving at ten. A I'd like to have an early night.
2 I'm going to leave at ten. B I've arranged a taxi for that time.
- 6 1 He's going to be late. A I know him. He's always late.
2 He'll be late. B There's a traffic jam on the motorway.

3 Complete the sentences with a form of *will* or *going to*.

0



'I don't think we 're...
..going to... get a seat.'

1



'Don't sit so close to the
TV – you
get a headache.'

2



'That ball
land in the water!'

3



'Look at the cat. She
can't get down.'
'Oh dear. I
get a ladder.'

4



'I've used this machine
before. Don't worry, the
photos
come out in a minute.'

5



'I call
for an ambulance.'

4 **GRAMMAR IN USE** Read the notes and choose the correct words in *italics* in the conversation. **3.17** Listen and check.

- VANESSA I hear you've booked your flights to Bangkok.
When (0) *are you leaving* / *will you leave*?
- PETER On Monday. We're (1) *getting* / *going to get* the overnight flight.
- VANESSA (2) *Are you staying* / *Will you stay* long?
- PETER A couple of weeks. We (3) *will fly* / *'re flying* back on the 26th.
- VANESSA What about accommodation?
- PETER We've booked a hotel for the first two nights. (4) *We're staying* / *We'll stay* at the Asia Hotel on Sukhumvit Road.
- VANESSA That sounds nice. But I've heard Thailand can be terribly hot in February.
- PETER No, I've been before, so I know it (5) *won't* / *isn't going to be* too hot then.
- VANESSA What are your plans while you're in the city?
- PETER Do you remember John? (6) *We're having* / *We'll have* lunch with him on the 14th.
- VANESSA Give him my best wishes when you see him. What about after that?
- PETER I'm not sure. (7) *We will* / *We're going to* look around and see what's available. We'd like to go to the beach.
- VANESSA How are you going to get there?
- PETER We'll (8) *probably* / *certainly* get the bus. I'm not sure really.
- VANESSA (9) *Shall* / *Will* I look on the Internet? There might be a timetable or something.
- PETER That's a good idea.
- VANESSA OK. (10) *I'm getting* / *I'll get* my computer.

Feb 12th London - Bangkok.
Flight 319
Feb 13th / 14th booked 2 nights,
Asia Hotel
Feb 14th 12.30 - meet John for
lunch
Feb 15th go to beach???
Feb 26th booked flight Bangkok -
London. Leave Bangkok 11.30 p.m.