

Reading Comprehension: *A Difficult Week*

Last week, Emma had a difficult week at work. During a meeting, her manager _____ an important problem with a new project and _____ several mistakes in Emma's report. At first, she felt embarrassed, but she decided to _____ with the project and _____ the problems carefully. Unfortunately, the team had to _____ an important presentation because they needed more time. Emma was also _____ a stressful period in her personal life, so she decided to _____ her working hours and spend more time with her family.

On Friday, Emma's best friend invited her to dinner. They talked about everything that had happened during the week, and Emma finally felt better. Her friend helped her _____ some of her worries and reminded her that difficult situations do not last forever. During dinner, an old song started playing, which _____ memories of their university years. They laughed about the past and decided to _____ some old things they still had from university. Later, another friend was supposed to _____, but he never arrived. Emma jokingly said that he had probably _____ an excuse. In the end, Emma realized that she could _____ her responsibilities if she learned to manage her time better. She went home feeling more positive about the future.