

Logistics Operations 1

*Present Continuous + Technical Vocabulary Building

Course: Logistics and Supply Chain Operations Management

Lesson: What's Happening at the Port? (Present Continuous Tense)

Student Name: _____

Date: _____

Instructor: _____



Instructions for This Handout

- ☒ Read all instructions carefully before starting.
- ☒ Complete ALL sections in order.
- ☒ Use a dictionary or ask your instructor for help with unfamiliar terms.
- ☒ For the Vocabulary Chart (Part 1):
 - Write a **simple English definition** for each technical term (use your own words).
 - Write the **Spanish meaning** (translation or explanation in Spanish).
 - Write **one example sentence** using the Present Continuous tense.
- ☒ Submit this handout at the end of class.



Part 1: Vocabulary Building Chart

Technical Terms in Port & Warehouse Logistics

Instructions: Complete the chart below for each technical term.

1. **English Definition:** Explain the term in simple English (no Spanish).
2. **Spanish Meaning:** Write the translation or explanation in Spanish.
3. **Example Sentence:** Write one sentence using the **Present Continuous** tense (am/is/are + verb-ing).

Technical Term	English Definition (<i>in your own words</i>)	Spanish Meaning	Example Sentence (<i>Present Continuous</i>)
Loading	Putting goods onto a truck, ship, or plane		The crew is loading containers onto the vessel.
Unloading	Taking goods off a truck, ship, or plane		They are unloading pallets from the trailer right now.
Stacking	Placing items in neat, stable piles		The operator is stacking boxes in Zone C.
Scanning	Using a device to read barcodes or RFID tags		She is scanning each item before packing.
Securing	Making cargo safe and fixed for transport		We are securing the load with straps at the moment.

Technical Term	English Definition (<i>in your own words</i>)	Spanish Meaning	Example Sentence (<i>Present Continuous</i>)
Tracking	Following the location of goods using technology		The manager is tracking the shipment on the screen.
Dispatching	Sending vehicles or shipments to their destination		The planner is dispatching three trucks this morning.
Routing	Planning the best path for goods to travel		They are routing the cargo through the inland port.
Picking	Selecting specific items from inventory for an order		He is picking items for Order #4582 right now.
Packing	Preparing goods for shipment with protective materials		The team is packing fragile items with bubble wrap.
Weighing	Measuring the weight of cargo		The clerk is weighing the pallet before shipping.
Sealing	Closing a container with a security tag or lock		The inspector is sealing the container now.
Logging	Recording data or events in a system		I am logging the arrival time in the system.
Expediting	Speeding up a process or shipment		We are expediting this urgent order today.
Inspecting	Checking goods or documents for compliance		The officer is inspecting the customs paperwork.

Part 2: Grammar Practice – Present Continuous

Exercise A: Complete the Sentences

Fill in the blanks with the correct form: **am / is / are + verb-ing**.

- The crane operator _____ (lift) a container onto the ship right now.
- I _____ (update) the inventory database at this moment.
- They _____ (not / secure) the cargo; they are checking it first.
- We _____ (coordinate) with the trucking company today.
- The safety officer _____ (walk) through the warehouse now.
- _____ (you / track) the shipment on the TMS platform?
- She _____ (not / pack) the fragile items carefully.
- The dispatch team _____ (plan) routes for tomorrow's deliveries.

Exercise B: Question Formation

Rewrite each statement as a question in *Present Continuous*.

- The clerk is scanning the barcode.
→ _____?
- They are loading the outbound truck.
→ _____?

3. She is updating the tracking system.
→ _____ ?
4. We are securing the pallets with straps.
→ _____ ?

Exercise C: Negative Sentences

Change each sentence to negative form.

1. The inspector is checking the documents.
→ _____
2. I am logging the arrival time.
→ _____
3. They are dispatching the shipment now.
→ _____

Part 3: Applied Practice

Exercise D: Describe the Scene

Look at the image of a busy port terminal. Write **6 sentences** using Present Continuous + technical vocabulary from Part 1.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Exercise E: Shift Report Writing

You are a **Logistics Coordinator**. Write a short email (4-5 sentences) to your supervisor describing what your team is doing **right now**. Use at least 4 technical verbs from Part 1 and Present Continuous tense.

To: Operations Supervisor

From: Logistics Coordinator

Subject: Current Shift Update – [Today's Date]

Message:

Part 4: Self-Check & Reflection

(Complete before submitting)

- ☒ I completed the Vocabulary Chart with English definitions, Spanish meanings, and example sentences.
- ☒ I used the correct Present Continuous form (am/is/are + verb-ing) in all exercises.
- ☒ I used at least 8 different technical verbs from the chart in my writing.
- ☒ I checked my spelling and punctuation.

One new word I learned today: _____

One grammar point I want to practice more: _____



Appendix: Quick Reference – Present Continuous

Use	Example	Signal Words
Actions happening NOW	She is scanning the pallet.	now, right now, at the moment
Temporary actions (today/this week)	They are working the night shift this week.	today, this shift, currently
Future arrangements (scheduled)	We are meeting the carrier at 3 PM.	tomorrow, next week, at 5 PM

Form:

- ☒ Positive: Subject + am/is/are + verb-ing
- ☒ Negative: Subject + am/is/are + **not** + verb-ing
- ☒ Question: Am/Is/Are + subject + verb-ing?