

Student's First Name: _____ Last Name: _____ Group: 11- _____
Date: _____

General Instructions: Read carefully the instructions for each part. You have only one opportunity to solve this strategy. Write your full name, group you are in and date.

I PART.

Multiple Choice. Choose the correct option according to the concept/definition you hear.

Number 1 A) Backlog B) In stock C) Raw material D) Cut a deal

Number 2 A) Backlog B) Turnover C) Deal D) Prototype

Number 3 A) Whiteboard B) Scanner C) Backlog D) Ball park figure

Number 4 A) Binder B) Prototype C) Raw material D) Serve

Number 5 A) Cut corners B) Distribution C) In stock D) Colleague

Number 6 A) Bottleneck B) Deliver C) Supervise D) Raw material

Number 7 A) Cut corners B) Serve C) Cut a deal D) Scanner

Number 8 A) Extension number B) back log C) Deal D) in stock

Number 9 A) Turnover B) Scanner C) Cut corners D) Colleague

Number 10 A) Spare part B) Cut corners C) Deal D) Distribution

B. Listen to a recording about a situation in an office. Choose the correct option

Situation: A business partner cancels an appointment by leaving a voice mail message. 

1. Who is the message for?
 - A. Adam Swanson
 - B. Ron Jaworski
 - C. Pete Schilling
 - D. Crystal Gains

2. What is the main purpose of the message?
 - A. To reschedule an appointment
 - B. To explain a meeting cancellation
 - C. To propose a new meeting topic
 - D. To change a meeting location

3. What will the listener probably do next?
 - A. Cancel Monday's meeting
 - B. E-mail to Crystal Gains
 - C. Return the phone call
 - D. Take a long vacation

C. Listen to an audio about meetings and office schedules. Choose the correct option.

Situation: Imagine that you are a teacher in an English Language Program, and you will have a new group of students arriving next week for an orientation meeting? What things would you need to do to prepare for a new teaching session?




1. The orientation meeting is on _____.
 - A. Wednesday
 - B. Thursday
 - C. Saturday
 - D. Friday

2. The woman wants to end the meeting at _____.
 - A. 10:30 a.m.
 - B. 10:00 a.m.
 - C. 11:00 a.m.
 - D. 11:10 a.m.

3. The campus tour will end around _____.
 - A. 2:00 p.m.
 - B. 1:45 p.m.
 - C. 2:15 p.m.
 - D. 1:15 p.m.
4. During the tour, the students will see the union building, the library, and the _____.
 - A. library
 - B. cafeteria
 - C. health center
 - D. student services building
5. Why will it be difficult to find a pen on Randall's desk?
 - A. The lights are off in his office.
 - B. He never uses a pen to write.
 - C. He doesn't have one.
 - D. His desk is messy.

D. Listen to a recording about manufacturing. Choose the correct option.

Situation: An employee is summarizing results of brand recognition of his manufacturing enterprise. 

1. Who is most likely listening to this speech?
 - A. Young women
 - B. Marketing students
 - C. Potential customers
 - D. Corporate workers
2. What is the main purpose of the speech?
 - A. To inspire more effort
 - B. To propose a solution
 - C. To summarize statistics
 - D. To help identify a problem
3. What will the speaker probably talk about next?
 - A. Independent polling
 - B. Women age 18 to 25
 - C. Increasing brand awareness
 - D. Statistics for young children

E. Listen to six descriptions and choose the correct option that describes each photograph.



1. (A) (B) (C) (D)



2 (A) (B) (C) (D)



3. (A) (B) (C) (D)



4. (A) (B) (C) (D)



5. (A) (B) (C) (D)




6. (A) (B) (C) (D)

II PART


SHORT ANSWER. Write on the empty spaces the corresponding preposition of time **at, on, in.**

1. She loves watching fireworks _____ Independence Day!
2. What did you do _____ your birthday?
3. I bought a new costume that I will use _____ Halloween day.
4. The printing press was invented _____ the Middle Ages.
5. Does she sleep _____ the afternoon?
6. We last spoke _____ Tuesday afternoon?
7. I am going to the library _____ the evening.
8. My wife will be back home _____ suppertime.
9. By the way, Jill called _____ night.
10. Where did you go _____ Thursday night?
11. The kids love playing outside _____ the summer.
12. My mom enjoys to have dinners _____ Christmas
13. Next year I will go to Mexico City. I will travel _____ April 31st.

c. Listen carefully to the following audio and write each word on the corresponding space.

		
1.	2.	3.
		
4.	5.	6.

		
7.	8.	9.


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