

REPORT

FACTS

SUPPORTING SUBHEADING 1
+ EXAMPLES/ EXPLANATIONS

SUMMARY + RECOMMENDATION(S)

FACTS

SUPPORTING SUBHEADING 3
+ EXAMPLES/ EXPLANATIONS

PURPOSE OF THE REPORT
+METHODS

FACTS

SUPPORTING SUBHEADING 2
+ EXAMPLES/ EXPLANATIONS

CONCLUSION

SUBHEADING 2

INTRODUCTION

SUBHEADING 3

SUBHEADING 1

TITLE