



## 2do Año – Técnico Superior en Análisis y Desarrollo de Software

### Ciclo lectivo 2026

Name and Surname: \_\_\_\_\_

Clase virtual N°: 3 (Clase 24/08 – Clase 28/08)

Unidad del programa: Bloque 2

Contenido/s:

- Describing steps in a process
- Can/Could/Would
- Comprensión de texto

Objetivos de la clase:

- Reconocer estructuras gramaticales trabajadas en las clases presenciales
- Habilidad comprensión lectora

Actividad:

**Complete this text with the words in the box.**

**First   Secondly   Next   Then   After that   Finally   Thirdly**

### **The steps in app development**

(1) \_\_\_\_\_, meet with the client and discuss the purpose of the app. Find out what functions and type of users they want. (2) \_\_\_\_\_, analyse the information and define the main requirements. (3) \_\_\_\_\_, create a plan for the app and decide how the screens will look. (4) \_\_\_\_\_, design and develop the user interface. (5) \_\_\_\_\_, add the main features and connect the app to the database. (6) \_\_\_\_\_, test the app on different devices and fix any problems. (7) \_\_\_\_\_, publish the app and make it available to users.

After you launch the app, update it regularly, improve its performance and monitor user feedback.

Write the words in the correct order to make sentences.

1. have some I Can water ?

.....

2. coffee Would like ? you a

.....

3. How ? I help can you

.....

4. do Could a favour me ? you

.....

5. giving a you me mind Would hand?

.....

6. up please? me Can pick you later,

.....

7. explain you Could this, please ?

.....

8. come for you round to like Would dinner?

.....



# T.B. BROWN Inc.

INFORMATION TECHNOLOGY DEPARTMENT

## Databases vs. spreadsheets

From: IT Department

To: All Users

Re: **Spreadsheets vs Database**

Currently, many employees use **spreadsheets** incorrectly. They are not for data storage. Please review the following guidelines.

Use our **database** program to:

Organize and **sort** large amounts of data regarding clients. Enter the client names and addresses into the **database** fields.  
 Perform complex **queries**. Search multiple **tables** for client information.

Use our **spreadsheet** program to:

Perform calculations about cost and revenue. Create **formulas** using different **functions** and **operators**. Use this to analyze sales data.  
 Create graphs and charts that show profits. Use the data in the **cells** of a **worksheet** to create these charts.

### Reading

- 2 Read the email from the IT department of T.B. Brown Inc. Then, read the paraphrase of the email. Fill in the blanks with the correct words from the word bank.

#### Word BANK

tables profits database  
 calculations clients

Employees often use databases and spreadsheets incorrectly. Use a 1  to organize large amounts of information about 2 . A database makes it easy to search multiple 3  for client information. Use a spreadsheet to perform 4  about sales data. Spreadsheets are also able to create graphs and charts showing 5 .

### Vocabulary

- 3 Match the words (1-5) with the definitions (A-E).

- 1  worksheet      4  field  
 2  database      5  formula  
 3  sort

- A to arrange the information in a database  
 B a large group of data organized in a computer  
 C a mathematical instruction that performs spreadsheet calculations  
 D a single page of a spreadsheet  
 E a database category that holds a type of information

- 4 Choose the word that is closest in meaning to the underlined part.

- 1 Sue types in a(n) symbol that performs a specific calculation on the line.  
 A cell      B operator      C worksheet
- 2 Please arrange the client addresses in a single collection of information in a database.  
 A table      B field      C query
- 3 Dave adds up the values with a mathematical spreadsheet calculation.  
 A worksheet      B formula      C database
- 4 Jim organizes records in a computer program that organizes information and performs calculations.  
 A function      B query      C spreadsheet
- 5 Martha finds clients who live nearby with a search that locates all information of a specific type.  
 A query      B field      C operator
- 6 Some information in one unit of a spreadsheet that holds a piece of information is incorrect.  
 A table      B function      C cell