Reading TOEFL 1

Subject: Welcome

Dear Mr. Davis,

Welcome to the International Office Professionals Network! We're happy that you've decided to join our global community of administrative assistants, office managers, and executive support staff. Whether you work in a large corporate office or a small business, we are here to help you progress in your career.

As a member, you will receive a monthly newsletter full of helpful articles, career tips, and the latest news on industry trends. Once you've made an account on our website, you'll also have access to free online workshops (held once per month) and a members-only board where employers from around the country post new administrative positions each week.

To complete your registration, please log in to your account on the website and enter your company name and current job title. This will help us send you more relevant resources and invitations to in-person training events in your area. You will be required to select an ID and password before accessing the website.

Thank you again for joining. If you have any questions about your membership, feel free to contact us at anytime.

Sincerely,

Jason Clarke

IOPN Member Services

What is most likely Mr. Davis's job?

(A) Software engineer
(B) Office administrator
(C) Construction supervisor
(D) Accountant

Which of the following is NOT mentioned as a benefit of membership?

(A) Monthly professional newsletter
(B) Access to a private job board
(C) A list of other members
(D) Career workshops

What is Mr. Davis asked to provide to complete the registration?

(A) His department and supervisor's name
(B) His company name and position
(C) His preferred training events
(D) His membership ID and password

Why is IOPN collecting Mr. Davis's job information?

(A) To create a public profile
(B) To verify his work history
(C) To make better recommendations
(D) To send promotional materials

Urban Trees

Trees have long played a key role in urban areas that would otherwise be dominated by asphalt and concrete. They are, for instance, often planted along roads to provide shade that helps residents cope with high temperatures. The deep roots of mature trees can reduce erosion in cities by stabilizing soil, while their leaves and branches improve air quality by absorbing carbon dioxide and harmful pollutants.

But the benefits of trees extend far beyond the impacts they have on our physical health and on the natural environment around us. In fact, they have also been found to have important social and psychological effects. Recent studies indicate that residents of neighborhoods with thriving greenery experience lower levels of stress and enjoy better mental health. In addition, the presence of abundant plant life has been linked to increased community engagement and even to lower crime rates.

Unfortunately, the long-term survival of urban trees is being impacted by rapid development. Construction projects often damage their fragile root systems. Even when builders are careful to avoid doing any physical damage to trees, they might still inadvertently cut off their access to water and nutrients. These issues can be compounded by global climate change, which causes extreme weather shifts that trees are often unable to adapt to.

1. According to the passage, what is one way urban trees contribute to public health? (**factual information**)

A. By reducing temperatures near roads
B. By preventing erosion on farmland
C. By removing pollutants
D. By displacing concrete and asphalt

2. Which of the following is NOT mentioned in the passage as a social or psychological benefit of trees? (**negative factual information**)

A. Reduced crime rates
B. Lower stress levels
C. Higher income levels
D. More community involvement

3. Why does the author discuss construction projects? (**rhetorical purpose**)

A. To explain why cities need more parks
B. To show how urban development can unintentionally harm trees
C. To demonstrate how tree coverage can be increased
D. To highlight the effect of global warming on trees

4. The word "compounded" in the passage is closest in meaning to which word? (**vocabulary**)

A. repeated
B. created
C. intensified
D. limited

LIVEWORKSHEETS