Making arrangements

43.2

Inviting someone

To invite someone to do something with you, say:

- ***Would you like to*** *meet up for a drink?* ***Would you like to*** *join us at Café Brazil on Saturday?*

Suggesting a place/time

To suggest a place/an activity/a time, etc., use phrases such as:

- ***How about*** *going out for dinner?* ***How about*** *six o'clock after class?*

To ask if someone can do something at a particular time, use phrases such as:

- ***Are you free on*** *Friday evening?* ***Are you doing anything on*** *Friday evening?*

To ask if a time/place, etc. is possible for someone, say:

- ***Is*** *Monday evening* ***any good for you?*** ***Does*** *Saturday* ***suit you better?***

To say the time or place that you have decided, use phrases such as:

- ***Let's make it*** *seven o'clock.* ***Let's say*** *seven o'clock.*

Saying yes

To accept an offer, use phrases such as:

- ***That would be great. I'd love to.***

To agree with a time or place, say:

- *Eight o'clock* ***is fine for me.*** *Mario's* ***is fine for me.***

Saying no

To say that you cannot do something, use phrases such as:

- ***I'm afraid I can't do*** *Saturday night.* ***I'm afraid I'm busy*** *that evening.*

Exercise 3 43.3

Use the words from the box to complete the three dialogues. Listen and check.

do date make good meet up ~~about~~

1 A: How *about* Monday afternoon for the meeting?
B: I'm afraid I can't _____ the 17th. I'm busy all day.
A: OK, no problem. How about Tuesday afternoon? Is that any _____ for you?

2 A: Have you fixed a _____ to see Susannah and Joe?
B: Yes, we've arranged to _____ on June the 5th.

3 A: 7.30 is a little early for me.
B: Let's _____ it eight o'clock at the restaurant then.

Exercise 4 43.4

Use the sentences (a–g) to complete the dialogues. Listen and check.

Emma: Sally, are you doing anything on Saturday afternoon?
Sally: [1] *b*
Emma: Well, would you like to join Mia and me for a picnic in Green Park?
Sally: [2] _____
Emma: Around 1p.m.?
Sally: [3] _____
Emma: OK, let's say 2p.m. in Green Park.
Sally: [4] _____

Lucas: Would you like to go to the movies next week?
Simon: [5] _____
Lucas: How about Thursday?
Simon: [6] _____
Lucas: Does Wednesday suit you better?
Simon: [7] _____

a I'd love to, thanks. What time?
b No, I'm free then.
c Actually, a bit later would suit me better.
d Perfect!
e Wednesday is fine for me!
f That would be great. Which night?
g I'm afraid I can't do Thursday. I'm busy that evening.

Use the words you've learned...

Imagine you are arranging to do something with a friend. Write a dialogue in which you arrange a time and a place.

LIVEWORKSHEETS