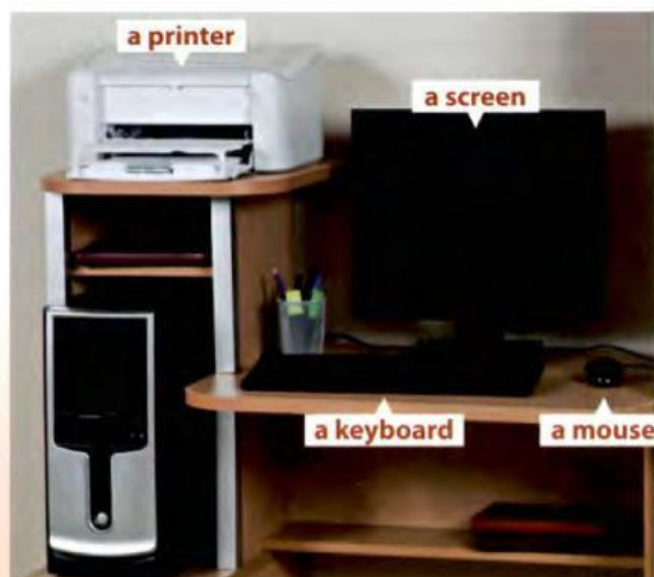


30/ Computers and the internet

Words you need...



- ▶ **a document** a piece of text produced on a computer
- ▶ **a file** a set of information on a computer, with its own name
- ▶ **a folder** a place on a computer where files can be put together
- ▶ **an icon** a small picture on a computer screen that you choose in order to do something
- ▶ **a laptop** a small computer that you can carry around
- ▶ **a link** a connection that takes you to another document or website
- ▶ **online** on the internet
- ▶ **a password** a secret word that allows you to use software, a particular website, etc.
- ▶ **a PC** a computer that is used by one person
- ▶ **software** instructions that make a computer work



Exercise 1

Complete the sentences to do the crossword.



Across

- 1 I could not go onto the website because I forgot my password.
- 4 The _____ needs some more paper.
- 6 I do most of my shopping _____.
- 8 His _____ is Italian, so some of the letters are in different places from mine.

Down

- 2 I need to be able to see both documents on the _____ at once.
- 3 When I travel for work, I always take my _____.
- 5 I have put all the files in a _____ called 'Work'.
- 7 His website has lots of useful _____ to other websites.

Exercise 2

Match the first part of each sentence (1–6) with the second (a–f).

- | | |
|---|--|
| 1 If I use the mouse too much, | a are in this folder. |
| 2 You can use this icon | b my PC wasn't working. |
| 3 All the documents to do with the contract | c my arm starts to hurt. |
| 4 She sent me several | d I use to make my photos look better. |
| 5 I couldn't email you because | e files by email. |
| 6 This is the software | f to get onto the internet. |