BTS 1 MCO – Reading Comprehension Worksheet

Text

How to manage remote teams successfully: practical tips.

Maya Middlemiss – Sep 12, 2025

Working globally has shifted from a trend to standard practice. Startups around the world now rely on distributed talent to do their best work. That means learning how to manage remote teams is an essential entrepreneurial skill.

Leading people you rarely see face-to-face brings both opportunities and challenges. Done well, remote-led teams deliver productivity around the clock, access to global talent, and long-term resilience. Done poorly, such teams can struggle with communication gaps, mistrust, and disengagement.

Technology makes online teamwork possible, from digital collaboration platforms to Estonia's e-Residency programme. But tools alone aren't enough. Founders and managers need clear strategies for managing remote employees and leading virtual teams successfully.

Benefits and challenges of managing remote teams

For team members, the main benefits are flexibility, autonomy, and access to global career opportunities. A designer in Kenya can work for a company in Berlin without relocating. Everyone can be truly location-independent, even nomadic, living and working where they feel most productive and fulfilled.

For managers and founders, remote teams provide access to diverse talent and reduce overhead costs. They also enable companies to grow beyond local labour markets and serve international clients.

Also, entrepreneurs on different continents can co-found an Estonian company together through e-Residency and manage it entirely online.

Exercise 1 – Vocabulary (QCM)

Trouvez un équivalent pour chaque mot ou expression dans le texte.

1. staff working from home or different places:
a) global talent b) remote teams c) clients
Answer: _____

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2. ability to choose your working hours:
a) flexibility b) resilience c) mistrust
Answer: _____

3. people who buy products or services:
a) founders b) employees c) clients
Answer: _____

4. people who create a business:
a) managers b) founders c) designers
Answer: _____

5. to depend on:
a) struggle b) rely on c) deliver
Answer: _____

6. not working in one office:
a) distributed b) local c) fulfilled
Answer: _____

Exercise 2 – Reading Comprehension (QCM)

1. Why is managing remote teams an important skill today?
a) Offices are closing
b) Many companies work with people in different places
c) Technology is disappearing
Answer: _____

2. What can successful remote teams achieve?
a) Better productivity
b) Fewer employees
c) More office space
Answer: _____

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3. What problem can remote teams have?
a) Higher salaries
b) Communication gaps
c) Too many meetings
Answer: _____

4. Which benefit do employees have?
a) Flexibility and autonomy
b) Free travel
c) Shorter contracts
Answer: _____

5. What is one advantage for companies?
a) Access to diverse talent
b) Bigger offices
c) Only local customers
Answer: _____

6. True or False: Technology alone is enough to manage remote teams successfully.
True / False
Answer: _____

Exercise 3 – Your Opinion

Would you like to work in a remote or hybrid team in the future? Why?

_____

_____

_____

_____

What qualities does a good remote manager need?

_____

_____

_____

_____

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