

Name: _____

LANGUAGE

Lesson 3.1 Vocabulary

BULATS (4 options)/BCEP (3 options)

1 Choose the correct option a, b or c.

We reached a major ¹..... with the bridge project yesterday, when we opened the ²..... bridge to the public. We had a few ³..... in the early stages, which we did not ⁴..... when we carried out the ⁵..... assessment. However, we managed to find ⁶..... to the problems quickly. The next stage of the project is the ⁷..... of new houses and we do not ⁸..... any big problems with those. However, after a full ⁹....., we realised that we need to meet the new environmental regulations, so we have to increase the ¹⁰.....

- | | | |
|-------------------|--------------|------------------|
| 1 a milestone | b solution | c decision |
| 2 a suspending | b suspense | c suspension |
| 3 a setbacks | b budgets | c milestones |
| 4 a manage | b predict | c communicate |
| 5 a construction | b register | c risk |
| 6 a solutions | b decisions | c additions |
| 7 a attachment | b movement | c construction |
| 8 a identify | b anticipate | c solve |
| 9 a investigation | b addition | c identification |
| 10 a milestone | b budget | c movement |

/10

Lesson 3.2 Grammar

2 Complete the second sentence so it has a similar meaning to the first sentence. Use the word in brackets in the correct form.

- The project was less difficult than expected. (easy)
The project was expected.
- This interview was shorter than the first one. (long)
This interview was the first one.
- Finishing on time was harder than anything. (difficult)
The thing was to finish on time.
- The final stage of the job was the easiest part. (challenging)
The final stage of the job was the part.
- We finished the project ahead of time. (soon)
We finished the project planned.
- The company has more work now than any other time of year. (busy)
It's the time of the year for us now.
- They completed the bridge ahead of schedule. (quickly)
They completed the bridge than they planned.
- Finding suitable suppliers was not as easy as we thought. (hard)
Finding suitable suppliers was we thought.

- He did worse than he expected at the interview. (well)
He did not expected at the interview.
- My new job is worse than the last one. (good)
My new job is the last one.

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Lesson 3.3 Functional language

PTE Part B/BULATS

3 Write one word which best fits each space.

- We need to bring George up to on this.
- I can't do it – my hands are
- I'm there's no flexibility in the schedule.
- We can't compromise this at all.
- We've got no room manoeuvre on this.

/5

Lesson 3.4 Functional language

PTE Part H/LCCI Part 1

4 [BP_B1_Test_03_001.mp3] Listen to the speaker and choose the correct response a, b or c.

- 1 a b c
- 2 a b c
- 3 a b c
- 4 a b c
- 5 a b c

/5

Lesson 3.5 Functional language

BULATS

5 Write one word which best fits each space.

Hi Jürgen,
I'd like to ¹..... if everything is on schedule for completion next week, so could you give me an update? I'd be ²..... if you could also let me have an estimate of any extra costs involved. Also, would you ³..... asking Gloria to send me a list of all the suppliers we use. Would it be ⁴..... to arrange a meeting with all project managers next week? I'd ⁵..... it if you could organise this.

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Name: _____

SKILLS**Short listening**

BECP Part One/BULATS

6 [BP_B1_Test_03_002.mp3] You will hear eight short recordings twice. For questions 1–8 choose the correct answer.

1 Which project are they starting now?

**a****b****c**

2 What was the manager's worst problem?

- a** number of employees
- b** weather conditions
- c** quality of materials

3 Which hotel does the woman decide to stay at?

- a** Twig
- b** Wold
- c** Min

4 How long will the installation take?

- a** 2 days
- b** 6 days
- c** 4 days

5 What is the woman going to do before the meeting?

- a** go sightseeing
- b** look at apartments
- c** have lunch

6 Why won't the architect change the building plans?

- a** The changes aren't safe.
- b** The site's too small.
- c** It's against building regulations.

7 How do they arrive at the project site?

**a****b****c**

8 What mistake did the man make?

- a** He ordered too many desks.
- b** He ordered the wrong equipment.
- c** He didn't order the right number of chairs.

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Long listening

BECP Part Four/BULATS

7 [BP_B1_Test_03_003.mp3] Listen to a radio interview with Gina Velas, an expert in project management. Choose the correct option a, b or c.

1 What does the interviewer say about failure?

- a** It's a good way to learn.
- b** You can't afford to fail.
- c** It's caused by a lack of experience.

2 What does Gina say about experience and skills?

- a** Project managers must train their teams.
- b** Teams must evaluate their own skills.
- c** Project managers should have relevant training.

3 Project managers should set goals that are

- a** challenging.
- b** clearly defined.
- c** simple.

4 Why does Gina say about changing goals?

- a** Clients are unable to assess them.
- b** It often affects the budget.
- c** Project managers like making changes.

5 What can poor communication skills lead to?

- a** project failure
- b** team disappointment
- c** weak managers

6 What else can demotivate a team?

- a** pressure from other staff
- b** not having enough resources
- c** losing control

7 What does Gina say about unexpected problems?

- a** Risk assessment predicts all problems.
- b** Allow extra time for them.
- c** Schedules are always flexible.

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